RESOLUTION 2026-297

RESOLUTION OF THE TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE RETIREMENT OF MARIA HANNA

WHEREAS, Maria Hanna submitted a request for retirement from the Township as of November 24, 2026; and

WHEREAS, as of the date of her retirement, Maria Hanna accumulated 24 hours less of used time over the course of her employment with the Township of Little Egg Harbor; and

WHEREAS, as of the date of her retirement, Maria Hanna will have used 13.33 hours of vacation time and 10.67 hours of sick time over the course of her employment with the Township of Little Egg Harbor; and

WHEREAS, Maria Hanna is not entitled to compensation and payment is due for 13.3 hours of vacation time in the amount of $287.93 and 10.67 hours of sick time in the amount of $230.47, for a total payment due of $518.40 to the Township.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Little Egg Harbor, County of Ocean, State of New Jersey as follows:

1. That the Governing Body does hereby accept the retirement and authorize payment due to the township in the amount of $518.40 for used time.

2. That a certified copy of this resolution shall be sent to Maria Hanna, the Civil Service Commission and Chief Financial Officer.

CERTIFICATION

I, KELLY LETTERA, CMC, RMC, Municipal Clerk of the Township of Little Egg Harbor do hereby certify that the foregoing resolution was duly adopted by the Township of Little Egg Harbor Township Committee at a meeting held on the **12th** day of **November, 2026.**

KELLY LETTERA, CMC, RMC
Township Clerk
Little Egg Harbor Township

FINAL PAYMENT OF UNUSED EARNED HOURS
Prepared for Maria Hanna

Report Prepared: 11/02/26					
Retirement Date: 11/24/26					
Hire Date: 08/17/2016					
			Vac Hrs	**Sick Hours**	**Per Hrs**
Balance as of p/r ending 10/13/26			0.00	0.00	0.00
Minus 2026 unearned hours (DEC)			-13.33	-10.67	0.00
TOTAL EARNED UNUSED HRS AVAILABLE			**-13.33**	**-10.67**	**0.00**
VACATION TIME					
$21.60 (current hrly rate of pay) x 13.33 (total unused earned vacation hrs avail)					**($287.93)**
SICK TIME					
$21.60 x 10.67 (total unused earned sick hrs avail)					**($230.47)**
CAPPED AT $15,000					
PERSONAL TIME					
Personal Time does not get paid out					**$0.00**
		TOTAL PAYABLE			**($518.40)**

Payable on:

Disbursement of total payment: **($518.40)**

Prepared by: Sheila Strassburger
Sheila Strassburger, Payroll

Approved by: Angela Moreno
Angela Moreno, CFO