

**LITTLE EGG HARBOR TOWNSHIP COMMITTEE MEETING
MINUTES**

December 18, 2025

10:00 A.M.

Mayor Daniel Maxwell called the Little Egg Harbor Township Committee Meeting to order and lead the Pledge of Allegiance. Time: 10:00 a.m.

3. OPEN PUBLIC MEETING STATEMENT

Township Clerk Kelly Lettera read the Open Public Meeting Statement:

"This meeting is called pursuant to the provisions of the Open Public Meeting Law. Notice of this meeting of December 18, 2025 was duly advertised, posted in the Municipal Complex, and has remained posted as required under the previously mentioned statute. I am directed to include a record of this statement in the minutes of the meeting."

4. ROLL CALL:

Present: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Scibetta; Mayor Maxwell

5. APPROVAL OF MINUTES

- November 13, 2025
- December 4, 2025 Special Meeting

Motion to Approve: Kehm

Second: Scibetta

Roll Call: Ayes: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Scibetta; Mayor Maxwell

6. ORDINANCE [SECOND READING AND ADOPTION]

Ordinance 2025-14 An Ordinance of the Township of Little Egg Harbor, County of Ocean, State of New Jersey, Creating Chapter 99 of the Township Code Entitled "Recreation Advisory Board"

Motion to Open to Public: Kehm

Second: Laney

All in Favor

No one from the public spoke.

Motion to Close to Public: Laney

Second: Gormley

All in Favor

Motion to Adopt: Scibetta

Second: Kehm

Roll Call: Ayes: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Scibetta; Mayor Maxwell

Ordinance 2025-15 An Ordinance of the Township of Little Egg Harbor, County of Ocean, State of New Jersey, Amending Chapter 86, Officers and Employees, Article IV, Assistant Township Administrator

Motion to Open to Public: Gormley Second: Laney All in Favor

No one from the public spoke.

Motion to Close to Public: Laney Second: Gormley All in Favor

Motion to Adopt: Gormley Second: Laney

Roll Call: Ayes: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Scibetta; Mayor Maxwell

Ordinance 2025-16 An Ordinance of the Township of Little Egg Harbor, County of Ocean, State of New Jersey, Amending and Supplementing Ordinance 2024-30 Establishing Compensation of Township Employees

Motion to Open to Public: Gormley Second: Laney All in Favor

No one from the public spoke.

Motion to Close to Public: Laney Second: Kehm All in Favor

Motion to Adopt: Scibetta Second: Gormley

Roll Call: Ayes: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Scibetta; Mayor Maxwell

Ordinance 2025-17 An Ordinance of the Township of Little Egg Harbor, County of Ocean, State of New Jersey, Amending and Supplementing Chapter 293 of the Township Code Entitled "Solid Waste and Recycling Collection"

Motion to Open to Public: Laney Second: Gormley All in Favor

No one from the public spoke.

Motion to Close to Public: Kehm Second: Gormley All in Favor

Motion to Adopt: Laney Second: Gormley

Roll Call: Ayes: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Scibetta; Mayor Maxwell

7. **CONSENT AGENDA**

A Consent Agenda includes items of business which are not controversial and do not require individual discussion. The Consent Agenda is moved, seconded, and voted upon as one item by the Governing Body.

Township Clerk, Kelly Lettera, stated Resolution 2025-278 needs to be pulled from the agenda till after executive session.

Township Clerk, Kelly Lettera, read by title all the Resolutions on the consent agenda.

RESOLUTIONS

- 2025-274 *Opposing the State of New Jersey's Misappropriation of 911 System Fees [A resolution opposing the misappropriation and diversion of 911 System Fees by the State and urging the Governor and Legislature to enact reforms ensuring that all funds collected from these fees are used solely to support, maintain and improve 911 emergency response systems in NJ]*
- 2025-275 *Opposing a Proposed Settlement Between the New Jersey Department of Environmental Protection (NJDEP) and 3M Company Regarding PFAS [A resolution opposing NJ's settlement with 3M Company regarding PFAS contamination as currently proposed and urges the State to reject or renegotiate the agreement to ensure that adequate resources are provided directly to counties, municipalities and public water systems impacted by PFAS]*
- 2025-276 *Accepting the Retirement of and Authorizing the Compensation of Accumulated Time to Maureen Waters [Maureen Waters retired as of December 1, 2025 with a total payout of \$2,921.63 for unused time]*
- 2025-277 *Authorizing the Appointment of Todd Legenza as Records Support Tech 1 for the Police Department [The appointment of Todd Legenza as Records Support Tech 1 for LEHT PD, effective December 15, 2025, at a rate of \$15.50/hr]*
- ~~2025-278 *Authorizing a Memorandum of Agreement with AFSCME NJ Council #63 [A resolution authorizing a MOA with AFSCME for DPW Clerk 2, Carmela Bernabeo, for additional duties pertaining to property maintenance services]*~~
- 2025-279 *Authorizing a Memorandum of Agreement with AFSCME NJ Council #63 [A resolution authorizing a MOA with AFSCME for the Construction/Zoning Department Clerk 4, Monica Johnson, for additional duties pertaining to the Township's Flood Insurance Program and Community Relations Service (CRS)]*
- 2025-280 *Authorizing Compensation of Accumulated Time to the Estate of Rodney Haines [A total payout amount of \$16,926.21 to the Estate of Rodney Haines for unused time]*
- 2025-281 *Granting an Unpaid Leave of Absence to Joel Martin [A resolution authorizing unpaid leave of absence for Joel Martin pursuant to FLMA beginning October 3, 2025]*

- 2025-282 Granting an Unpaid Leave of Absence to Tracey Ugland *[A resolution authorizing an unpaid leave of absence for Tracey Ugland pursuant to FLMA from October 22, 2025 through November 17, 2025]*
- 2025-283 Granting an Unpaid Leave of Absence to Kathryn Weitz *[A resolution authorizing unpaid leave of absence for Kathryn Weitz pursuant to FLMA beginning December 1, 2025 through February 2, 2026]*
- 2025-284 Authorizing the Township Administrator to Advertise and Hire up to Four (4) Clean Communities (Seasonal) Employees for the Department of Public Works
- 2025-285 Authorizing the Execution of a Shared Services Agreement with the County of Ocean for the FY25 Traffic Enforcement Program Grant *[The Traffic Enforcement Program is ran by the Ocean County Sheriff's Office in an effort to improve the safety of motorists and pedestrians on county roads and highways]*
- 2025-286 Authorizing the Execution of a New Jersey Department of Environmental Protection (NJDEP) Individual CAFRA Permit Application Submitted For Grassle Marsh Rehabilitation by Jacques Cousteau National Estuarine Research Reserve
- 2025-287 Authorizing a Corrective Action Plan *[Office of State Comptroller requires submission of a corrective action plan for the 2024 Audit]*
- 2025-288 Authorizing the Transfers of Appropriations in Accordance with N.J.S.A. 40A:4-58
- 2025-289 Certifying Tax Liens for Costs Incurred in Accordance with the Property Maintenance Code
- 2025-290 Authorizing Tax Refunds *[A resolution authorizing the refund of taxes to property owners for overpayment]*
- 2025-291 Authorizing the Assignment of Tax Sale Certificate #18-00007
- 2025-292 Authorizing the Tax Collector to Cancel Taxes Pursuant to N.J.S.A. 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (Elicer Gomez, Block 264, Lot 11.12)
- 2025-293 Authorizing the Tax Collector to Cancel Taxes and Provide a Refund Pursuant to N.J.S.A. 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (Edward Zawada, Block 326.102, Lot 3)
- 2025-294 Authorizing the Tax Collector to Cancel Taxes and Provide a Refund Pursuant to N.J.S.A. 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (Paul E. Brown, Block 326.100, Lot 82)
- 2025-295 Determining the Form and Other Details of Its "Note Relating to the Water Bank Construction Financing Program of the New Jersey Infrastructure Bank", to be Issued In the Principal Amount of up to \$3,800,000, and Providing for the Issuance and Sale of Such Note to the New Jersey Infrastructure Bank, and Authorizing the Execution and Delivery

of Such Note by the Township of Little Egg Harbor in Favor of the New Jersey Infrastructure Bank, All Pursuant to the Water Bank Construction Financing Program of the New Jersey Infrastructure Bank

- 2025-296 Declaring its Official Intent to Reimburse Expenditures for Project Costs From the Proceeds of Debt Obligations in Connection with its Participation in the New Jersey Water Bank
- 2025-297 Reviewing the Little Egg Harbor Board of Fire Commissioners, District No. 1 Compensation in Accordance with N.J.S.A. 40A:14-88
- 2025-298 Authorizing the Release of a Maintenance Guarantee Posted by M&O Excavating LLC for Road Opening at 29 West Anchor Drive
- 2025-299 Authorizing the Tax Collector to Cancel Taxes and Provide a Refund Pursuant to N.J.S.A. 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (Christopher Glass, Block 169, Lot 1.07)
- 2025-300 Awarding a Contract for One (1) 2026 or Newer Police Patrol Sport Utility Vehicle to Neilson Ford of Morristown [*Awarding the bid to Neilson Ford of Morristown for one police patrol utility SUV for a total amount not to exceed \$44,467.00*]
- 2025-301 Granting an Unpaid Leave of Absence to Doug Apgar [*A resolution authorizing unpaid leave of absence for Doug Apgar pursuant to FLMA beginning October 19, 2025*]
- 2025-302 Authorizing the Execution of a Mediation Agreement for the Affordable Housing Dispute Resolution Program
- 2025-303 Authorizing BRS, Inc. to Submit a New Jersey Department of Environmental Protection (NJDEP) Natural Climate Solutions Grant Application for Living Shoreline Along Ohio Drive [*A resolution authorizing BRS, Inc. to submit an application to NJDEP for the Climate Solutions Grant to support the construction of a living shoreline along Ohio Drive*]
- 2025-306 Affirming Little Egg Harbor Township's Civil Rights Policy With Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public That Come Into Contact with Municipal Employees, Officials and Volunteers
- 2025-307 Approving an Amendment to the Township of Little Egg Harbor Employee Handbook and Policies and Procedures

8. CONSENT AGENDA PUBLIC COMMENT

All comments shall be addressed to the Mayor and all individuals making comment must state their name and address for the record. The Mayor will respond once your comment is complete.

Motion to Open to Public: Scibetta

Second: Kehm

All in Favor

No one from the public spoke.

Motion to Open to the Public: Kehm

Second: Scibetta

All in Favor

Dr. Edmunds of Spruce Drive stated housing in Little Egg Harbor has increased. He also stated there are over two thousand vacant/abandoned homes in the area. He stated it is creating expensive repairs. He also stated the Township needs to stop all development and development should be done in a legal, responsible way.

Ms. Courington of Ocean Blvd questioned what Dr. Edmunds stated about two thousand vacant homes in Little Egg Harbor. She asked that the Committee look into it.

Motion to Close Public Comment: Scibetta

Second: Kehm

All in Favor

13. TOWNSHIP COMMITTEE COMMENTS

Committeeman Gormley took the opportunity to address the loss of the Township Administrator Rodney Haines. He stated his thoughts and prayers are with his family during the Holidays. He stated that Rodney cared about the Committee and Township. He stated they will really miss him. Mr. Gormley stated he, his wife and the Township Clerk spent quality time with him before his passing that he will forever remember. He wished everyone a happy, healthy, Holiday Season.

Committeeman Kehm reiterated what Mr. Gormley stated about the Mr. Haines. He stated the Sandpaper reached out to the Committee for comments about the loss and the comments will be in the last edition of the year. He then wished everyone a Merry Christmas and Happy New Year.

Committeeman Scibetta stated he attended the League of Municipalities and would like the Township to look into Smart Affordable Housing. He stated he hopes the new Governor puts someone from Ocean County on the Board of Public Utilities to mitigate the rate increases. He then spoke about Rodney Haines and the loss of him and how his loss greatly impacted the Township. He told the Mayor and Deputy Mayor what a great job they did at the meeting. Mr. Scibetta stated they will miss Committeeman Gormley but knows it will benefit the Township to have him at the County level. He thanked the Committee and the employees of Little Egg Harbor for all their hard work. He wished everyone a Merry Christmas, Happy Hanukkah and Happy New Year.

Deputy Mayor Laney expressed what a great job Mayor Daniel Maxwell did the last year. He stated the gift giveaway this year was a great success and thanked all the volunteers who participated. He also wished Mr. Gormley good luck at the County and thanked him for his many years of service. He then wished everyone a Happy Holiday, Merry Christmas and a Happy New Year.

Mayor Maxwell stated it was an honor and privilege to serve as Mayor in 2025. He thanked the volunteers in town and all they do to make Little Egg Harbor a better place. He stated the Committee will miss Mr. Gormley and that no one loves Little Egg Harbor more than him. Mayor Maxwell stated Mr. Gormley has served the community for almost 30 years and every single day was for the betterment of the Township. He stated the Committee appreciates him tremendously. He wished everyone a Merry Christmas, thanked the professionals who do so much and they are grateful to have them. He wished everyone a Happy Holiday. Finally, he finished with mentioning Rodney Haines and how thankful he was of him while navigating to Mayor.

