

RESOLUTION 2026-017

**RESOLUTION OF THE TOWNSHIP OF LITTLE
EGG HARBOR, COUNTY OF OCEAN, STATE OF
NEW JERSEY, APPOINTING CONNER STRONG &
BUCKELEW FOR EMPLOYEE BENEFITS
CONSULTATION/BROKERAGE SERVICES FOR
MEDICAL/DENTAL/PRESCRIPTION/VISION
SERVICES**

WHEREAS, there exists a need for Employee Benefits Consultation/
Brokerage Services for Medical/Dental/Prescription/Vision Services for the Township of
Little Egg Harbor; and

WHEREAS, although under the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., specifically N.J.S.A. 40A:11-5(m), the award of contracts for insurance and insurance consultant services may be made without competitive bids as an EUS, the Township issued a request for proposals for such service contracts in accordance with the competitive negotiation procedure as delineated within Section 40-8 of the Township Code of the Township of Little Egg Harbor, entitled "Fair and open process utilized to award contracts with anticipated value in excess of \$17,500"; and

WHEREAS, a determination of value has been made by the Township that said contract shall be a value in excess of \$17,500; and

WHEREAS, said competitive negotiation procedure satisfies the requirements of a fair and open process under N.J.S.A. 19:44A:20.2 et seq.; and

WHEREAS, all proposals were to be submitted to the Office of the Township Clerk by December 5, 2025; and

WHEREAS, the Interim Township Administrator has reviewed the one proposal submitted and recommends Conner Strong & Buckelew; and

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Rothstein, Mandell, Strohm,
Halm & Cipriani, P.A.
ATTORNEYS AT LAW

98 East Water Street
Toms River, NJ 08753

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WHEREAS, Conner Strong & Buckelew is duly qualified for Employee Benefits Consultation/ Brokerage Services for Medical/Dental/Prescription/Vision Services; and

WHEREAS, it is the desire of the Mayor and Township Committee to appoint Conner Strong & Buckelew as Employee Benefits Consultation/ Brokerage Services for Medical/Dental/Prescription/Vision Services for the Township of Little Egg Harbor in accordance with the terms of this Resolution; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Little Egg Harbor, County of Ocean, State of New Jersey as follows:

1. That Conner Strong & Buckelew is hereby appointed as Employee Benefits Consultation/ Brokerage Services for Medical/Dental/Prescription/Vision Services for the Township of Little Egg Harbor for a term of one year, commencing January 1, 2026 and ending December 31, 2026.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the attached agreement with Conner Strong & Buckelew.

3. That this contract is awarded as an exception in accordance with N.J.S.A. 40A:11-5(m) of the Local Public Contracts Law and in accordance with the provisions of Section 40-8 of the Township Code of the Township of Little Egg Harbor.

4. That this resolution shall take effect on January 1, 2026.

5. That a certified copy of this resolution, together with a copy of the contract between the parties, shall be provided by the Township Clerk to the Chief Financial Officer, and to Conner Strong & Buckelew.

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CERTIFICATION

I, KELLY LETTERA, CMC, RMC, Municipal Clerk of the Township of Little Egg Harbor do hereby certify that the foregoing resolution was duly adopted by the Township of Little Egg Harbor Township Committee at a meeting held on the 1st day of January, 2026.



KELLY LETTERA, CMC, RMC
Township Clerk
Little Egg Harbor Township

r|m|s|h|c

Rothstein, Mandell, Strohm,
Halm & Cipriani, P.A.
ATTORNEYS AT LAW

98 East Water Street
Toms River, NJ 08753

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AGREEMENT

THIS AGREEMENT made this _____ day of January, **2026**, between the **TOWNSHIP OF LITTLE EGG HARBOR**, a municipal corporation of the State of New Jersey, having its principal offices located at 665 Radio Road, Little Egg Harbor, New Jersey 08087 (hereinafter referred to as "Township") and **CONNER STRONG & BUCKELEW**, having offices located at 2 Cooper Street, Camden, New Jersey 08101, hereinafter referred to as "Employee Benefits Consultant/Broker for Medical/Dental/Prescription/Vision Services";

WITNESSETH:

WHEREAS, pursuant to law, the parties hereto wish to enter into an agreement for Employee Benefits Consultant Services/Broker Services for Medical/Dental/Prescription/Vision services in accordance with the Resolution authorizing same.

NOW, THEREFORE, the parties hereunder do agree as follows:

1. Conner Strong & Buckelew is hereby appointed as Employee Benefits Consultant/Broker for Medical/Dental/Prescription/Vision Services to perform all Employee Benefits Consultant Services/Broker Services for Medical/Dental/Prescription/Vision required and necessary for the Township of Little Egg Harbor for a term of one (1) year, commencing January 1, 2026, and ending December 31, 2026.

2. The Employee Benefits Consultant/Broker for Medical/Dental/Prescription/Vision Services shall perform all services as determined and authorized by the Township Committee or other authorized official of the Township in accordance with the terms of this agreement. The Employee Benefits Consultant/Broker for Medical/Dental/Prescription/Vision Services shall be compensated in accordance with the fee schedule and proposal submitted by Conner Strong & Buckelew, attached hereto and made a part

hereof as Schedule A, in accordance with the normal brokerage commissions that are included in the premium payments made by the Township.

4. The parties to this contract agree to incorporate into this contract the mandatory language of subsection 3.5(a) of the Regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Contractor or subcontractor agrees to comply fully with the terms, provisions, and obligations of said subsection 3.5(a).

5. The parties to this contract agree to incorporate into this contract the mandatory language of section 3.7 of the Regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Contractor or subcontractor agrees to comply fully with the terms, provisions, and obligations of said section 3.7.

6. The Employee Benefits Consultant/Broker for Medical/Dental/Prescription/Vision Services shall execute the Affirmative Action Agreement, Exhibit A attached hereto, which shall be incorporated herein by reference.

7. The Employee Benefits Consultant/Broker for Medical/Dental/Prescription/Vision Services shall submit a copy of the Certificate of Employee Information Report or Form AA-302 Initial Employee Information Report.

8. The Township of Little Egg Harbor and Employee Benefits Consultant/Broker for Medical/Dental/Prescription/Vision Services for themselves, their heirs, executors, administrators, successors or assigns, hereby agree to the full performance of the covenants herein contained.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

WITNESS & ATTEST:

TOWNSHIP OF LITTLE EGG HARBOR

KELLY LETTERA, CMC, RMC
Township Clerk
(Seal)

By

KENNETH LANEY, Mayor

CONNER STRONG & BUCKELEW

Secretary
(Seal)

President