

Little Egg Harbor Township Committee Meeting Minutes

November 13, 2025

7:00 P.M.

Mayor Daniel Maxwell called the Little Egg Harbor Township Committee Meeting to order and lead the Pledge of Allegiance. Time: 7:00 p.m.

3. OPEN PUBLIC MEETING STATEMENT

Township Clerk Kelly Lettera read the Open Public Meeting Statement:

"This meeting is called pursuant to the provisions of the Open Public Meeting Law. Notice of this meeting of November 13, 2025 was duly advertised, posted in the Municipal Complex, and has remained posted as required under the previously mentioned statute. I am directed to include a record of this statement in the minutes of the meeting."

4. ROLL CALL:

Present: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Scibetta; Mayor Maxwell

5. PRESENTATIONS:

➤ National Pancreatic Cancer Awareness Month

Mayor Maxwell read the National Pancreatic Cancer Awareness Month proclamation and the Mayor and Committee Members presented the proclamation to Susan Glickman and Samantha Glatz from the Pancreatic Cancer Action Network (PanCan).

➤ National Family Caregiver Month

Deputy Mayor Laney read the National Family Caregiver Month proclamation and the Mayor and Committee Members presented the proclamation to Vocational Director Heather Hans from The Arc, Ocean County Chapter.

➤ National Homeless Children and Youth Awareness Month

Committeeman Scibetta read the National Homeless Children and Youth Awareness Month proclamation. Mayor Maxwell stated House of Hope had to cancel this evening and could not be here to accept their proclamation.

6. APPROVAL OF MINUTES

- October 9, 2025
- October 9, 2025 Executive Session
- October 30, 2025

Motion to Approve: Scibetta

Second: Gormley

Roll Call: Ayes: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Scibetta; Mayor Maxwell

7. ORDINANCE [FIRST READING AND INTRODUCTION]

Ordinance 2025-14 An Ordinance of the Township of Little Egg Harbor, County of Ocean, State of New Jersey, Creating Chapter 99 of the Township Code Entitled "Recreation Advisory Board"

Motion to Introduce: Kehm

Second: Maxwell

Roll Call: Ayes: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Scibetta; Mayor Maxwell

Ordinance 2025-15 An Ordinance of the Township of Little Egg Harbor, County of Ocean, State of New Jersey, Amending Chapter 86, Officers and Employees, Article IV, Assistant Township Administrator

Motion to Introduce: Gormley

Second: Laney

Roll Call: Ayes: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Scibetta; Mayor Maxwell

8. CONSENT AGENDA

A Consent Agenda includes items of business which are not controversial and do not require individual discussion. The Consent Agenda is moved, seconded, and voted upon as one item by the Governing Body.

Township Clerk, Kelly Lettera, read by title all the Resolutions on the consent agenda.

RESOLUTIONS

2025-253 Supporting RevolutionNJ *[A resolution supporting RevolutionNJ and their mission to preserve and promote local history by broadening the narrative of the American Revolution]*

2025-254 Authorizing the Appointment of Aiden Kadlubowski as a Per Diem Telecommunicator for the Little Egg Harbor Township Police Department *[The appointment of Aiden Kadlubowski as a per diem telecommunicator for the LEHT PD, effective immediately, at a rate of \$22/hr]*

2025-255 Authorizing the Appointment of John Muirhead as a Per Diem Telecommunicator for the Little Egg Harbor Township Police Department *[The appointment of John Muirhead as a per diem telecommunicator for the LEHT PD, effective immediately, at a rate of \$22/hr]*

2025-256 Accepting the Resignation of and Authorizing the Compensation of Accumulated Time to Anna Nelson *[Anna Nelson resigned as of November 5, 2025, with a total payout of \$3,022.17, for unused time.]*

2025-257 Accepting the Resignation of and Authorizing the Compensation of Accumulated Time Brianna Mesinger *[Brianna Mesinger resigned as of October 10, 2025, with a total payout of \$129.60, for unused time.]*

- 2025-258 Authorizing the Execution of a Memorandum of Agreement and an Employment Agreement with the Administrative Support Staff
- 2025-259 Authorizing the Execution of a Shared Services Agreement with the County of Ocean for the Drug Recognition Expert Callout Program *[A traffic safety program run by the Ocean County Prosecutor's Office for the purpose of utilizing a DRE callout program to assist with identifying and removing intoxicated drivers from the roadways]*
- 2025-260 Authorizing the Execution of a Shared Services Agreement with the County of Ocean for the Driving While Intoxicated Enforcement Program *[A traffic safety program ran by the Ocean County Prosecutor's Office for the purpose of identifying and removing intoxicated drivers from the roadways]*
- 2025-261 Authorizing the Preparation of Specifications for One (1) 2025 or Newer, Police Patrol Sport Utility Vehicle For Use by the Police Department and Further Authorizing the Receipt of Bids For Same
- 2025-262 Authorizing the Tax Collector to Cancel Taxes Pursuant to N.J.S.A 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (Luis Gonzalez, Block 264, Lot 28)
- 2025-263 Authorizing the Cancellation of Outstanding Checks
- 2025-264 Authorizing the Transfers of Appropriations in Accordance with N.J.S.A. 40A:4-58
- 2025-265 Authorizing Tax Refunds *[A resolution authorizing the refund of taxes to property owners for overpayment]*
- 2025-266 Certifying Tax Liens for Costs Incurred in Accordance with the Property Maintenance Code
- 2025-267 Authorizing the Use of 2019 Ford E-450 Super Duty Vehicle by Great Bay Regional Volunteer Emergency Medical Services, Inc., A Non-Profit Corporation, for First Aid and Emergency Medical Services
- 2025-268 Certifying the Governing Body has Reviewed, as a Minimum, Sections of the Annual Audit
- 2025-269 Authorizing to Extend Property Tax Grace Period Due to Extended Federal Government Shutdown Pursuant to P.L.2019,C.491 *[A resolution extending the property tax grace period for federal government employees until December 31, 2025 due to the federal government shutdown]*

9. CONSENT AGENDA PUBLIC COMMENT

All comments shall be addressed to the Mayor and all individuals making comment must state their name and address for the record. The Mayor will respond once your comment is complete.

Motion to Open to Public: Laney

Second: Kehm

All in Favor

