

**ORDINANCE 2025-14**

**AN ORDINANCE OF THE TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN, STATE OF NEW JERSEY, CREATING CHAPTER 99 OF THE TOWNSHIP CODE ENTITLED “RECREATION ADVISORY BOARD”**

**NOW, THEREFORE, BE IT ORDAINED**, by the governing body of the Township of Little Egg Harbor, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** That the governing body hereby creates Chapter 99 of the Township Code entitled “Recreation Advisory Board” as follows:

**Chapter 99 Recreation Advisory Board**

**§99-1 Establishment and composition; terms.**

A. There is hereby established a Recreation Advisory Board in the Township of Little Egg Harbor, which shall consist of ten (10) members as follows:

1. Recreation Director, who shall act as Chairperson of the Board.
2. Nine (9) regular members who are residents of the Township.

B. Appointment process

1. Each regular Board member shall be appointed by Resolution of the Township Committee.

- a. The terms shall be for three (3) years, except that of the members initially appointed. Two (2) regular members shall be appointed to serve for a term of three (3) years, two (2) regular members shall be appointed to serve for a term of two (2) years, and the remaining regular member shall be appointed to serve for a term of one (1) year. Thereafter, all appointments shall be made for a term of three years.

2. The members shall receive no compensation for their services.

3. Members of the Board are subject to removal at any time for any reason by the Township Committee. Any vacancy shall be filled for the



Rothstein, Mandell, Strohm,  
Halm & Cipriani, P.A.  
ATTORNEYS AT LAW

98 East Water Street  
Toms River, NJ 08753

o: 732.363.0777

f: 732.905.6555

remainder of any unexpired term in the same manner as the original appointment.

4. **Liaison Officer.** A member of the Township Committee shall be the liaison officer between the Township Committee and the Recreation Advisory Board.

C. Background checks. All members must consent to a background check in accordance with the terms of the Little Egg Harbor Township Employee Handbook (last updated 10/14/21), Protection and Safe Treatment of Minors, Article IV.

#### § 99-2 **Duties and responsibilities**

The Recreation Advisory Board shall assist the Recreation Director and Township Committee and have the following duties:

- A. Develop new and innovative recreation programs for children, youth, adults and senior citizens.
- B. Determine the extent to which existing recreation programs are adequately serving the recreation needs of all residents of the Township and advise as to alternatives for funding recreation programs, including recommendations on the establishment of a fee schedule.
- C. Study and maintain an inventory of all regular recreation activities within the Township which are conducted by private organizations.
- D. Make recommendations to the Township Committee as to fees to be charged for sponsorship of or participation in any recreation programs or events.
- E. Study and make recommendations regarding the development and improvement of all types of parks, playgrounds and recreation spaces within the Township, new or existing, and the proper maintenance thereof.
- F. Study the present and future need for parks, playgrounds and recreation spaces which will be of benefit to all residents of the Township and provide recommendations to the Recreation Director and the Township Committee.
- G. Assist the Recreation Director in soliciting residents, businesses and commercial organizations to participate in Township recreation programs.



Rothstein, Mandell, Strohm,  
Halm & Cipriani, P.A.  
ATTORNEYS AT LAW

98 East Water Street  
Toms River, NJ 08753

o: 732.363.0777

f: 732.905.6555

- H. Assist the Recreation Director in providing quarterly reports to the Township Committee on the state of recreational programs and on the status of parks, playgrounds and recreational spaces.
- I. Promote the recreational programs and facilities of the Township and help recruit volunteers for programs.
- J. Establish a bimonthly meeting schedule of the Board.

**SECTION 2.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed, including but not limited to, Ordinance 2015-03.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

**NOTICE**

**NOTICE IS HEREBY GIVEN** that the foregoing ordinance was introduced and passed by the Township Committee on first reading at a meeting of the Township Committee of the Township of Little Egg Harbor held on the **13<sup>th</sup>** day of **November, 2025**, and will be considered for second reading and final passage at a regular meeting of the Township Committee to be held on the **11<sup>th</sup>** day of **December, 2025**, at 7:00 p.m., in the Little Egg Harbor Municipal Building located at 665 Radio Road, in Little Egg Harbor Township, New Jersey, at which time and place any persons desiring to be heard upon the same will be given the opportunity to be so heard.

**r|m|s|h|c**

Rothstein, Mandell, Strohm,  
Halm & Cipriani, P.A.  
ATTORNEYS AT LAW

98 East Water Street  
Toms River, NJ 08753

o: 732.363.0777

f: 732.905.6555

---

**KELLY LETTERA, RMC**  
Township Clerk  
TOWNSHIP OF LITTLE EGG HARBOR

---

**DAN MAXWELL, MAYOR**