

Little Egg Harbor Township Committee Meeting Minutes

August 14, 2025

7:00 P.M.

Mayor Daniel Maxwell called the Little Egg Harbor Township Committee Meeting to order and lead the Pledge of Allegiance. Time: 7:00 p.m.

3. OPEN PUBLIC MEETING STATEMENT

Township Clerk Kelly Lettera read the Open Public Meeting Statement:

"This meeting is called pursuant to the provisions of the Open Public Meeting Law. Notice of this meeting of August 14, 2025 was duly advertised, posted in the Municipal Complex, and has remained posted as required under the aforesaid statute. I am directed to include a record of this statement in the minutes of the meeting."

4. ROLL CALL:

Present: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Scibetta; Mayor Maxwell

5. PRESENTATIONS:

➤ Patriot Day, National Day of Service and Remembrance

Deputy Mayor Laney read the Patriot Day, National Day of Service and Remembrance proclamation and the Mayor and Committee Members presented the proclamation to the American Legion and VFW.

6. APPROVAL OF MINUTES

- July 10, 2025 Meeting
- July 10, 2025 Executive Session
- July 31, 2025 Special Meeting
- July 31, 2025 Special Meeting Executive Session

Motion to Approve: Kehm

Second: Scibetta

Roll Call: Ayes: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Scibetta; Mayor Maxwell

7. ORDINANCE [FIRST READING AND INTRODUCTION]

Ordinance 2025-11 An Ordinance of the Township of Little Egg Harbor, in the County of Ocean, State of New Jersey, Amending and Supplementing Chapter 18 of the Township Code Entitled "Community Development, Department of"

Motion to Introduce: Kehm

Second: Laney

Roll Call: Ayes: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Scibetta; Mayor Maxwell

8. CONSENT AGENDA

A Consent Agenda includes items of business which are not controversial and do not require individual discussion. The Consent Agenda is moved, seconded, and voted upon as one item by the Governing Body.

Township Clerk, Kelly Lettera, read by title all the Resolutions on the consent agenda.

RESOLUTIONS

- 2025-182 Authorizing the Promotion of Victoria Mazanek to the Position of Assistant Violations Clerk *[An appointment promoting existing Municipal Court employee Victoria Mazanek from a Clerk 1 to Assistant Violations Clerk]*
- 2025-183 Authorizing the Promotion of Carmela Bernabeo to the Position of Clerk 2 *[An appointment promoting existing DPW employee Carmela Bernabeo from a Clerk 1 to Clerk 2]*
- 2025-184 Authorizing the Appointment of Christopher Anderson as a Special Law Enforcement Class III Police Officer for the Township of Little Egg Harbor Police Department
- 2025-185 Authorizing the Re-Appointment of Scott Nino as a Special Law Enforcement Class III Police Officer for the Township of Little Egg Harbor Police Department
- 2025-186 Authorizing the Re-Appointment of Brian Kennedy as a Special Law Enforcement Class III Police Officer for the Township of Little Egg Harbor Police Department
- 2025-187 Accepting the Retirement of and Authorizing the Compensation of Accumulated Time to Kenneth Schilling *[Kenneth Schilling retired as of August 1, 2025 with a total payout of \$63,964.73 for unused time]*
- 2025-188 Accepting the Retirement of and Authorizing the Compensation of Accumulated Time to Steven Mancine *[Steven Mancine retired as of August 1, 2025 with a total payout of \$70,194.04 for unused time]*
- 2025-189 Accepting the Resignation of Daniel Zusi *[Daniel Zusi resigned as of July 18, 2025]*
- 2025-190 Authorizing the Execution of an Agreement with the Ocean Municipal Joint Insurance Fund to Renew Membership for a Three (3) Year Period, Beginning January 1, 2026 and Ending January 1, 2029, 12:01a.m.
- 2025-191 Authorizing the Execution of New Jersey Level 2 and 3 Interconnection Application Agreement with Atlantic City Electric *[A resolution authorizing the execution of an agreement with ACE for the interconnection of generating facilities in accordance with the procedures of the BPU]*

- 2025-192 Authorizing the Execution of a Memorandum of Understanding with the New Jersey Department of Law and Public Safety, Division of New Jersey State Police for Methamphetamine Eradication Task Force *[A resolution authorizing the execution of a MOU with the New Jersey State Police for participation in the Methamphetamine Eradication Task Force to focus on disrupting the transportation, manufacturing, packaging and distribution of methamphetamine]*
- 2025-193 Authorizing the Execution of an Amendatory Agreement to the 2025 Schedule "C" Agreement with the County of Ocean *[A resolution authorizing the execution of an amendatory schedule c agreement for an increase in the amount of \$30,000 due to changes in costs for road department services]*
- 2025-194 Authorizing the Submission of the Subdivision Participation and Release Form for the New National Opioids Settlement: Purdue *[A resolution authorizing the execution of the Subdivision Participation and Release Form and submission to the Opioids Implementation Administrator, through the NJ Attorney General's Office to participate and share in the New National Opioids Settlement]*
- 2025-195 Authorizing the Sale of Surplus Personal Property by Open Public Auction in Accordance with N.J.S.A. 40A:11-36, N.J.S.A. 40A:12-13 and N.J.A.C. 5:34-5.8 *[Authorizing the sale of surplus personal property through Sourcewell National Cooperative, GovDeals, Inc, public auction]*
- 2025-196 Authorizing Tax Refund
- 2025-197 Certifying Tax Liens for Costs Incurred in Accordance with the Property Maintenance Code
- 2025-198 Authorizing the Tax Collector to Cancel Taxes and Provide a Refund Pursuant to N.J.S.A 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (John Zurad, Block 325.60, Lot 15)
- 2025-199 Authorizing the Tax Collector to Cancel Taxes and Provide a Refund Pursuant to N.J.S.A 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (Michael J. Cantelmi, Block 326.219, Lot 2.01)
- 2025-200 Authorizing the Tax Collector to Cancel Taxes and Provide a Refund Pursuant to N.J.S.A 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (John J. DeSena, Block 326.16, Lot 74)
- 2025-201 Authorizing the Tax Collector to Cancel Taxes and Provide a Refund Pursuant to N.J.S.A 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (Anthony Fucellaro, Block 325.60, Lot 28)
- 2025-202 Authorizing the Tax Collector to Cancel Taxes and Provide a Refund Pursuant to N.J.S.A 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (Michael Nucifora, Block 126, Lot 22.04)

- 2025-203 Authorizing the Tax Collector to Cancel Taxes and Provide a Refund Pursuant to N.J.S.A 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (Joel T. Francisco, Block 294.03, Lot 5)
- 2025-204 Authorizing the Tax Collector to Cancel Taxes and Provide a Refund Pursuant to N.J.S.A 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (Brian Magner, Block 281, Lot 5.07)
- 2025-205 Authorizing the Tax Collector to Cancel Taxes and Provide a Refund Pursuant to N.J.S.A 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (Graham Sahli, Block 284, Lot 6.07)
- 2025-206 Authorizing the Tax Collector to Cancel Taxes and Provide a Refund Pursuant to N.J.S.A 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (Daniel M. Doka, Block 271, Lot 1)
- 2025-207 Authorizing the Tax Collector to Cancel Taxes and Provide a Refund Pursuant to N.J.S.A 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (Joyce L. Cavileer, Block 285.11, Lot 4)
- 2025-208 Authorizing the Tax Collector to Cancel Taxes and Provide a Refund Pursuant to N.J.S.A 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (Thomas W. Allen, Block 326.02, Lot 3)
- 2025-209 Authorizing the Tax Collector to Cancel Taxes and Provide a Refund Pursuant to N.J.S.A 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (Timothy P. Kelly, Block 331.05, Lot 3)
- 2025-210 Authorizing the Tax Collector to Cancel Taxes and Provide a Refund Pursuant to N.J.S.A 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (Anthony Ellison, Block 282.05, Lot 3)
- 2025-211 Authorizing the Tax Collector to Cancel Taxes Pursuant to N.J.S.A 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (Jeffrey E. Grey, Block 325.413, Lot 7)
- 2025-212 Authorizing the Tax Collector to Cancel Taxes Pursuant to N.J.S.A 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (John W. Marchick, Block 325, Lot 22.10)
- 2025-213 Authorizing the Tax Collector to Cancel Taxes Pursuant to N.J.S.A 54:4-3.30 on Property Qualifying for Veterans Property Tax Exemption (Frank X. Darby, Block 325.419, Lot 3)

2025-214 Authorizing an Agreement with Ben Shaffer Recreation Through Educational Services Commission of New Jersey (ESCNJ) Cooperative under Bid Numbers ESCNJ 24/25-03 and ESCNJ 24/25-01, Co-Op #65MCESCCPS [*Awarding a ESCNJ Cooperative Contract to Ben Shaffer Recreation for replacement playground equipment and playground surfacing materials for Parkertown beach in the amount of \$97,631.87*]

9. CONSENT AGENDA PUBLIC COMMENT

All comments shall be addressed to the Mayor and all individuals making comment must state their name and address for the record. The Mayor will respond once your comment is complete.

Motion to Open to Public: Gormley Second: Laney All in Favor

Dr. Edmunds of Spruce Drive asked what Resolution 2025-196 is refunding. The Township Clerk stated it is a refund of overpayments from the Tax Collector's Office.

Motion to Close to Public: Scibetta Second: Laney All in Favor

Motion to Approve: Laney Second: Gormley

Roll Call: Ayes: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Scibetta; Mayor Maxwell

10. BILL RESOLUTION 2025-215

A Resolution Authorizing the Payment of Bills in the Amount of \$8,688,239.62

Motion to Approve: Scibetta Second: Laney

Roll Call: Ayes: Mr. Gormley; Mr. Kehm; Mr. Laney; Mr. Scibetta; Mayor Maxwell
Mr. Laney abstained from bill 25-01164 and yes to the balance.

11. MISCELLANEOUS APPROVALS

- Raffle Application No. 2025-033 for The Greater Toms River Chamber of Commerce; 50/50 On-Premise Raffle at 261 Country Club Blvd on September 18, 2025
- Raffle Application No. 2025-034 for Ocean County Foundation for Vocational and Technical Education; On-Premise 50/50 Raffle at 261 Country Club Blvd on October 9, 2025
- Raffle Application No. 2025-035 for Pinelands July 4th Celebration, Inc.; On-Premise 50/50 Raffle at 204 Shenandoah Drive on October 18, 2025
- Raffle Application No. 2025-036 for Four Seasons at Sea Oaks Events Club; On-Premise 50/50 Raffle at 95 Golf View Drive on August 28, September 5, September 12, September 14, October 30, November 9, November 12, 2025
- Raffle Application No. 2025-037 for Mystic Island Cooperative Association; Pull Tab Raffle at 114 Pilsudski Way from September 1, 2025 through July 31, 2026
- Raffle Application No. 2025-038 for Marine Trades Association of NJ Foundation; On-Premise 50/50 Raffle at 99 Golf View Drive on October 14, 2025
- Raffle Application No. 2025-039 for Parkers Army, Inc.; On-Premise Gift Auction at 99 Golf View Drive on October 6, 2025

- Raffle Application No. 2025-040 for Southern Regional Baseball Parent Association; On-Premise 50/50 Raffle at 261 Country Club Blvd on October 20, 2025
- Raffle Application No. 2025-041 for Southern Regional Baseball Parent Association; On-Premise Gift Auction at 261 Country Club Blvd on October 20, 2025

Motion to Approve: Kehm

Second: Gormley

All in Favor

12. TOWNSHIP ENGINEER COMMENTS

Township Engineer, Jason Worth, reported that the paving project on Leitz Blvd is wrapping up and he has requested a final inspection from NJDOT. Once the inspection has been done, the township will request reimbursement. He stated the pedestrian safety improvements to Oak Lane are scheduled to begin this Monday and it goes from Leitz Blvd to Radio Road. He stated the Mystic Island Phase 3 project will be complete in the next month and a half. He stated there is a lot of work that is occurring in the area and if anyone has any questions, they can reach out to T&M. Lastly, he stated there is a new natural climate solutions grant opportunity from NJDEP and himself and Mr. Haines will be meeting with BRS tomorrow to discuss possible opportunities for the township.

13. PUBLIC COMMENT - Any Topic

All comments shall be addressed to the Mayor and all individuals making comment must state their name and address for the record. The Mayor will respond once your comment is complete.

Motion to Open to the Public: Scibetta

Second: Gormley

All in Favor

Mr. Cavaluzzi of N. Ensign Drive spoke regarding the dredging on Mystic Island and stated in order to keep the waterways open, a hot spot or a maintenance plan needs to be created. He stated this ensures that homeowners will never have to pay for a full blown dredging assessment ever again. He asked if there is any progress on instituting a waterway maintenance tax. Mr. Gormley stated that was looked into but the waterways are owned by NJDEP not the township, so the township cannot tax something that they do not own. Ms. Appleby stated it is different than an Open Space tax which is created by statute.

Mr. Foller of Louisiana Drive spoke on behalf of the Osborn Island HOA regarding the dredging that occurred on Osborn Island and the positive effects it had for the area. He also spoke on how Little Egg set the standard in Ocean County on dredging and they now need to set standard for dredging maintenance as well.

Mr. and Mrs. Zorovich of N. Burgee Drive stated there are already hot spots in town. Mr. Zorovich stated the dredging company needs to restore the area where the barge was during the dredging. He also requested if signs can be installed on that township owned property to keep it maintained. Ms. Zorovich also asked if a park can be installed or something could be done to make the area nicer for the residents.

Mr. Parrinello of Masters Court stated the Sea Oaks community is having some issues with the planned development code and the violations and enforcement of it. He requested a meeting with Mr. Haines to

ask additional questions regarding the code. He also stated he is not in favor of the new housing development that is at the Planing Board level due to population and flooding.

Dr. Edmunds of Spruce Dr. spoke regarding the town needing an emergency evacuation route.

Ms. Anderson of W. Anchor Drive asked about all the cracks and pot holes on her street and when this can be repaired. Mr. Haines stated he would have Public Works go out and look at it.

Motion to Close Public Comment: Gormley Second: Scibetta All in Favor

14. TOWNSHIP COMMITTEE COMMENTS

Committeeman Gormley reported hurricane season is fastly approaching and he recommended keeping a bag packed in case of an emergency. He stated prepare for the season with family and pets and if there is a call to evacuate, please do so in a timely manner.

Committeeman Kehm stated he has nothing to report.

Committeeman Scibetta wished everyone a good rest of the summer.

Deputy Mayor Laney reported the senior citizens ice cream social will be on August 21 from 1-3pm at the community center. He stated he hopes everyone is enjoying the end of the summer and has a Happy Labor Day. He wished all the students good luck on this upcoming school year.

Mayor Maxwell reported he hopes everyone was able to hear better with the sound system tonight and that he believes the kinks have been worked out. He also thanked the residents for expressing their concerns in town and stated they are taken very seriously by the Committee and the township to ensure what is best for the town. Lastly, he stated there is no Senior Advisory Board meeting for the month of August but the next meeting will resume in September.

15. EXECUTIVE SESSION 2025-216

A Resolution Authorizing the Convening of an Executive Session in Accordance with the Open Public Meetings Act

Township Attorney, Melanie Appleby, stated the Committee needs to go into Executive Session to discuss contractual matters, matters related to safety and property and attorney/client privilege, formal action will not be taken.

Motion to Approve: Scibetta Second: Gormley All in Favor

Motion to Close Executive Session and Reconvene Regular Township Meeting: Kehm


Second: Gormley All in Favor

16. Motion to Adjourn: Kehm Second: Laney All in Favor

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I hereby certify the foregoing Minutes were formally approved by the Little Egg Harbor Township Committee.



Kelly Lettera, CMC, RMC
Township Clerk

**"Any invocation that may be offered before the official start of the Committee meeting is offered by a person who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Committee. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Committee and do not necessarily represent the religious beliefs or views of the Committee in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Committee."*