

Little Egg Harbor Township Construction Permit Application Checklist

All Fees are payable by check or money order

A/C Units and Generators

- ☐ Flood Plain application (Flood Zone)\$100.00 check or money order
- ☐ Zoning Application \$35.00
- ☐ Survey
- ☐ Specifications on unit
- ☐ Construction permit application folder
- ☐ Building subcode form
- ☐ Electrical subcode form
- ☐ Mechanical subcode form
- ☐ Elevation Certificate (*Flood Zone*)
- Ductwork:** Also Requires:
- ☐ Plan for ductwork
- ☐ Two sets of plans signed by homeowner or sealed by NJ licensed design professional and anchorage(*flood zone*)

Additions and garages

- ☐ Flood Plain application (Flood Zone)\$100.00 check or money order
- ☐ Zoning application \$100.00
- ☐ Elevation Certificate (*flood zone*)
- ☐ Copy of survey showing addition or garage
- ☐ Construction permit application folder
- ☐ Building subcode form
- ☐ Electrical subcode form
- ☐ Plumbing subcode form
- ☐ Fire subcode form (*gas diagram*)
- ☐ Three sets of plans signed by homeowner or 2 sealed by NJ licensed design professional and 1 unsealed

Alarms

- ☐ Flood Plain application (Flood Zone)\$100.00 check or money order
- ☐ Construction permit application folder
- ☐ Electrical subcode form
- ☐ Fire subcode form
- ☐ Specifications on system

Basements finished

- ☐ Flood Plain application (Flood Zone)\$100.00 check or money order
- ☐ Construction permit application folder
- ☐ Building subcode form
- ☐ Electrical subcode form
- ☐ Plumbing subcode form
- ☐ Fire subcode form
- ☐ Three sets of plans signed by homeowner or 2 sealed by NJ licensed design professional and 1 unsealed
- ☐ Letter of Acknowledgement

Demolitions

- ☐ Zoning Application \$35.00
- ☐ Survey or pictures
- ☐ Construction permit application folder
- ☐ Building subcode form
- ☐ Letters verifying utilities disconnected
- ☐ Asbestos letter
- ☐ Disposal receipt

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Decks

- ☐ Flood Plain application (Flood Zone)\$100.00 check or money order
- ☐ Zoning application \$35.00
- ☐ Copy of property survey showing placement of deck
- ☐ Construction permit application folder
- ☐ Building subcode form
- ☐ Specifications on deck
- ☐ Three sets of plans signed by homeowner or 2 sealed by NJ licensed design professional and 1 unsealed

Enclosures (bottom)

- ☐ Flood Plain application (Flood Zone)\$100.00 check or money order
- ☐ Zoning application \$35.00
- ☐ Survey
- ☐ Specifications of flood vents
- ☐ Construction permit application folder
- ☐ Building subcode form
- ☐ Electric subcode form
- ☐ Fire subcode form
- ☐ Elevation Certificate specifying flood vents (at final)

Fences

- ☐ Zoning application
- ☐ \$35 application fee
- ☐ Survey of property showing placement of fence

Fireplaces and wood stoves

- ☐ Flood Plain application (Flood Zone)\$100.00 check or money order
- ☐ Construction permit application folder
- ☐ Building subcode form
- ☐ Electrical subcode form
- ☐ Mechanical subcode form
- ☐ Specifications on unit and manufacturer's instructions
- ☐ Chimney certification

Hot water heater/boiler

- ☐ Flood Plain application (Flood Zone)\$100.00 check or money order
- ☐ Construction permit application folder
- ☐ Electric subcode form
- ☐ Mechanical subcode form
- ☐ Specifications on unit and manufacturer's specifications
- ☐ Chimney certification

Furnace

- ☐ Flood Plain application (Flood Zone)\$100.00 check or money order
- ☐ Construction permit application folder
- ☐ Electrical subcode form
- ☐ Mechanical subcode form
- ☐ Specifications on unit and manufacturer's instructions
- ☐ Chimney certification

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Oil tank replacements

- ☐ Flood Plain application (Flood Zone)\$100.00 check or money order
- ☐ Zoning application \$35.00
- ☐ Survey
- ☐ Construction permit application folder
- ☐ Construction Permit
- ☐ Fire subcode
- ☐ Specifications on tank

Pools (above ground)

- ☐ Zoning application \$35.00
- ☐ Survey showing placement of pool
- ☐ Construction permit application folder
- ☐ Building subcode form
- ☐ Electrical subcode form
- ☐ Plumbing subcode form
- ☐ Detail on Barrier requirements (fence type or ladder specifications)
- ☐ Ladder Specifications
- ☐ Specifications on pool
- ☐ Fence type

Pools (in ground)

- ☐ Flood Plain application (Flood Zone)\$100.00 check or money order
- ☐ Zoning application \$100.00
- ☐ Survey showing placement of pool
- ☐ Construction permit application folder
- ☐ Construction permit
- ☐ Building subcode form
- ☐ Electrical subcode form
- ☐ Plumbing subcode form
- ☐ Two sets of plans signed by homeowner or sealed by a NJ licensed design professional and 1 unsealed
- ☐ Grading & grading plans + Fees two separate checks \$75.00 and \$200.0
- ☐ Fence type

Roofing

- ☐ Flood Plain application (Flood Zone)\$100.00 check or money order

Roofing A-type

- ☐ Flood Plain application (Flood Zone)\$100.00 check or money order
- ☐ Zoning Application \$35.00
- ☐ Survey
- ☐ Three sets of plans signed by homeowner or 2 sealed by NJ licensed designed professional and 1 unsealed
- ☐ Construction permit application folder
- ☐ Building subcode form
- ☐ Plumbing and or Mechanical subcode form (*If pipes going thru roof*)
- ☐ Fire subcode form (*if fuel pipe going thru roof*)

Siding

- ☐ Flood Plain application (Flood Zone)\$100.00 check or money order

Sheds (under 200 square feet)

- ☐ Zoning application \$35.00
- ☐ Survey showing placement of shed

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Sheds (over 200 square feet)

- ☐ Flood Plain application (Flood Zone)\$100.00 check or money order
- ☐ Zoning application \$35.00
- ☐ Survey showing placement of shed
- ☐ Construction permit application folder
- ☐ Building subcode form
- ☐ Specifications on shed
- ☐ Three sets of plans signed by homeowner or sealed by NJ licensed design professional and 1 unsealed
- ☐ Footing specifications (*two sets of plans signed by homeowner or sealed by NJ licensed design professional*)

Signs

- ☐ Zoning application \$35.00
- ☐ Survey with placement of sign
- ☐ Construction permit application folder
- ☐ Building subcode form
- ☐ Electrical subcode form
- ☐ Specification on sign
- ☐ Two sets of plans signed and sealed by NJ licensed design professional and 1 unsealed

Solar

- ☐ Flood Plain application (Flood Zone)\$100.00 check or money order
- ☐ Zoning Application \$35.00
- ☐ Survey with placement of panels
- ☐ Flood Elevation Certificate (flood zone)
- ☐ Construction permit application folder
- ☐ Building subcode form
- ☐ Electrical subcode form
- ☐ Fire subcode form
- ☐ Two sets of plans signed and sealed by NJ licensed design professional and 1 unsealed

Water/sewer connections

- ☐ Flood Plain application (Flood Zone)\$100.00 check or money order
- ☐ Construction permit application folder
- ☐ Plumbing subcode form
- ☐ Permit approval slip from Municipal Utilities Authority