

**RESOLUTION NO. 2023-230**

**RESOLUTION OF THE TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE SOLICITATION OF PROPOSALS FOR HEALTH INSURANCE CONSULTANT/BROKER**

**WHEREAS, N.J.S.A. 40A:11-5(1)(a)ii permits contracting units to award contracts without competitive bidding for extraordinary unspecifiable services.; and**

**WHEREAS, N.J.S.A. 40A:11-5(1)(a)ii(m) provides that insurance, including the purchase of insurance coverage and consultant service, is an which shall be awarded in accordance with the requirements for extraordinary unspecifiable services (EUS); and**

**WHEREAS, pursuant to N.J.A.C. 5:34-2.3(b), before the governing body awards a contract under the EUS provisions which exceeds the bid threshold established in accordance with N.J.S.A. 40A:11-6.1b, a designated administrative official of the contracting unit must file a certificate with the governing body clearly describing the nature of the work to be done, stating that it is not reasonably possible to draft specifications, describing the informal solicitation of quotations, and describing in detail why the contract meets the provisions of the statute and these rules; and**

**WHEREAS, pursuant to N.J.A.C. 5:34-2.3(c), the governing body, in addition to stating the supporting reasons for its action in the resolution awarding the contract, shall place a notice of the action in an official newspaper pursuant to N.J.S.A. 40A:11-5(1)(a); and**

**WHEREAS, as this contract value is anticipated to exceed the applicable bid threshold, the Township shall award a contract under the EUS exception under a fair and open process; and**

**WHEREAS**, pursuant to the Election Transparency Act , P.L. 2023, c. 30, a fair and open process means, at a minimum, that a contract shall be publicly advertised in sufficient time to give notice in advance of the contract and awarded under a process that provides for public solicitation of proposals or qualifications, and awarded and disclosed under criteria established in writing by the public entity prior to the solicitation of proposals or qualifications; and publicly opened and announced when awarded; and

**WHEREAS**, it is the desire of the governing body to solicit proposals for a health insurance consultant/broker.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Township of Little Egg Harbor, County of Ocean, State of New Jersey as follows:

1. That the governing body authorizes the solicitation of proposals for health insurance broker/consultant for the Township. The Township Administrator and the Township Attorney are authorized to prepare any and all documentation to effectuate the solicitation of proposals.

2. That prior to the award of a contract, the Township Administrator is authorized to execute and file a certificate, in a form as provided in the attached Schedule A, with the governing body.

3. That this resolution shall take effect immediately.

4. That a certified copy of this resolution shall be provided by the Township Clerk to the Qualified Purchasing Agent, the Chief Financial Officer/Township Administrator.

**CERTIFICATION**

I, **KELLY LETTERA, RMC**, Municipal Clerk of the Township of Little Egg Harbor do hereby certify that the foregoing resolution was duly adopted by the Township of Little Egg Harbor Township Committee at a meeting held on this 10<sup>th</sup> day of August, 2023.



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**KELLY LETTERA, RMC**  
Township Clerk  
Little Egg Harbor Township