

RESOLUTION NO. 2023-198

RESOLUTION OF THE TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING KASEY POWERS, QPA, AS PROGRAM MANAGER FOR UTILIZATION OF PROCUREMENT CARDS (P-CARDS)

WHEREAS, the Township desires to implement policies and procedures as to the use of Procurement Cards (P-Cards) in accordance with N.J.S.A. 40A:5-16.5 and N.J.A.C. 5:30-9A and N.J.A.C. 5:31-4; and

WHEREAS, said policies and procedures shall be delineated within the Township Code, Chapter 14, entitled "Claims Approval"; and

WHEREAS, to be permitted to utilize P-Cards, the governing body must appoint a Program Manager who is a Qualified Purchasing Agent (QPA) to be responsible for day-to-day oversight and management of supervisory review; and

WHEREAS, the Program Manager shall confirm the propriety and accuracy of P-Card usage; and

WHEREAS, the Chief Financial Officer shall be responsible for supervising the Program Manager's oversight of the Township's P-Card program; and

WHEREAS, it is the desire of the Township to appoint Kasey Powers, QPA, as Program Manager, under the supervision of the Chief Financial Officer, Rodney R. Haines.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Little Egg Harbor, County of Ocean, State of New Jersey as follows:

2. That the governing body appoints Kasey Powers, QPA, as Program Manager of the Procurement Card (P-Card) program, under the supervision of Rodney R. Haines, Chief Financial Officer, pursuant to and in accordance with N.J.S.A. 40A:5-16.5, N.J.A.C. 5:30-9A

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and N.J.A.C. 5:31-4 and the procedures delineated in the Township Code, Chapter 14, Claims Approval.

3. That a certified copy of this Resolution shall be forwarded to Kasey Powers, QPA, and the Chief Financial Officer.

CERTIFICATION

I, **KELLY LETTERA, RMC**, Municipal Clerk of the Township of Little Egg Harbor do hereby certify that the foregoing resolution was duly adopted by the Township of Little Egg Harbor Township Committee at a meeting held on this 13th day of **July, 2023**.



KELLY LETTERA, RMC
Township Clerk
Little Egg Harbor Township

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