

RESOLUTION NO. 2022-168

**RESOLUTION OF THE TOWNSHIP OF LITTLE EGG HARBOR,
COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING
THE RESIGNATION OF AND AUTHORIZING THE
COMPENSATION OF ACCUMULATED TIME AS FULL TIME
TELECOMMUNICATOR AND AUTHORIZING THE
APPOINTMENT OF CASSANDRA FOLLMER AS A PER DIEM
TELECOMMUNICATOR FOR THE LITTLE EGG HARBOR
TOWNSHIP POLICE DEPARTMENT**

WHEREAS, on May 23, 2022, Cassandra Follmer submitted a request for resignation as full-time telecommunicator; and

WHEREAS, as of the date of her resignation, Cassandra Follmer will have accumulated 13.0 hours of unused time over the course of her employment with the Township of Little Egg Harbor; and

WHEREAS, Cassandra Follmer is entitled to compensation for a total of 9.50 hours for unused vacation time in the amount of \$174.52 plus 3.50 hours of compensation time in the amount of \$64.30, for a total payment of \$238.81; and

WHEREAS, Cassandra Follmer wishes to continue as a per-diem telecommunicator effective July 13, 2022; and

WHEREAS, the Township Business Administrator has recommended the appointment of Cassandra Follmer as a per diem telecommunicator; and

WHEREAS, the Township Committee wishes to confirm that Cassandra Follmer is appointed as a per diem telecommunicator.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Little Egg Harbor, County of Ocean, State of New Jersey, as follows:

1. That the Governing body does hereby accept the resignation of and authorize payment to Cassandra Follmer as full time telecommunicator in the amount of \$238.81 for unused accumulated vacation and compensation time.
2. That Cassandra Follmer is appointed as a Per Diem Telecommunicator for the Little Egg Harbor Township Police Department, effective July 13, 2022.

3. That Cassandra Follmer shall be compensated at a rate of \$18 per hour for Per Diem Telecommunicator in accordance with the Township Salary Ordinance.
4. That this Resolution shall be effective immediately.
5. That a certified copy of this resolution shall be forwarded to the Chief Financial Officer, Civil Service Commission, the Chief of Police and Cassandra Follmer.

CERTIFICATION

I, **KELLY LETTERA, RMC**, Municipal Clerk of the Township of Little Egg Harbor do hereby certify that the foregoing resolution was duly adopted by the Township of Little Egg Harbor Township Committee at a meeting held on the 14th day of **July, 2022**.



KELLY LETTERA, RMC
Township Clerk
Little Egg Harbor Township

FINAL PAYMENT OF UNUSED EARNED HOURS
Prepared for Cassandra Follmer

Report Prepared: 7/5/22				
Last Day of FT Employment: 7/12/22				
FT Start Date: 1/13/22				
			Vac Hrs	Comp Hrs
Balance as of 7/5/22			54	3.50
Minus unearned hours			-44	0
TOTAL EARNED UNUSED HRS AVAILABLE			9.50	3.50
VACATION TIME				
\$18.37 (current hrly rate of pay) x 9.50 (total unused earned vacation hrs avail)				\$174.52
COMP TIME				
\$18.37 (current hrly rate of pay) x 3.50 (total unused earned vacation hrs avail)				\$64.30
			TOTAL PAYABLE	\$238.81

Prepared by: *Karyn Metrick*