

**RESOLUTION NO. 2022-167**

**RESOLUTION OF THE TOWNSHIP OF LITTLE EGG HARBOR,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING  
THE RESIGNATION OF AND AUTHORIZING THE  
COMPENSATION OF ACCUMULATED TIME TO MATTHEW  
FROST**

**WHEREAS**, Matthew Frost has submitted a request for resignation from the Township as of June 8, 2022; and

**WHEREAS**, as of the date of his resignation, Matthew Frost will have accumulated 54.75 hours of unused time over the course of his employment with the Township of Little Egg Harbor; and

**WHEREAS**, Matthew Frost is entitled to compensation for a total of 40.00 hours for unused vacation time in the amount of \$834.00 plus 14.75 hours of personal time in the amount of \$307.54, for a total payment of \$1,141.54.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Little Egg Harbor, County of Ocean, State of New Jersey as follows:

1. That the Governing body does hereby accept the resignation and authorize payment to Matthew Frost in the amount of \$1,141.54 for unused accumulated time.
2. That a certified copy of this resolution shall be sent to the Matthew Frost, Civil Service Commission and Chief Financial Officer.

**CERTIFICATION**

**I, KELLY LETTERA, RMC**, Municipal Clerk of the Township of Little Egg Harbor do hereby certify that the foregoing resolution was duly adopted by the Township of Little Egg Harbor Township Committee at a meeting held on the 14<sup>th</sup> day of July, 2022.

  
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**KELLY LETTERA, RMC**  
Township Clerk  
Little Egg Harbor Township

**PRELIMINARY PAYMENT OF UNUSED EARNED HOURS**  
**Prepared for Matthew Frost**

Report Prepared: 6/9/22				
Last Day of Work: 6/21/22				
Joined Union: 1/9/15				
			<b>Vac Hrs</b>	<b>Per Hrs</b>
Balance as of p/r ending 5/31/22			120	50.75
Minus unearned hours			-80	-36
<b>TOTAL EARNED UNUSED HRS AVAILABLE</b>			<b>40.00</b>	<b>14.75</b>
<b>VACATION TIME</b>				
\$20.85 (current hrly rate of pay) x 40 (total unused earned vacation hrs avail)				\$834.00
<b>PERSONAL TIME</b>				
\$20.85 (current hrly rate of pay) x 14.75 (total unused earned personal hrs avail)				\$307.54
			<b>TOTAL PAYABLE</b>	<b>\$1,141.54</b>

Prepared by: *Karyn Metrick*