

**LITTLE EGG HARBOR TOWNSHIP PLANNING BOARD**  
**665 Radio Road**  
**Little Egg Harbor, NJ 08087**

**Minutes of Meeting Held On January 6, 2022**

**1. READING OF THE OPEN PUBLIC MEETING STATEMENT**

**2. SALUTE TO THE FLAG.**

**3. OATH OF OFFICE**

Mr. Brady swore in board members, George Garbaravage, Blaise Scibetta, Brad Griffin and Kathy Tucker

**4. ROLL CALL**

Vaux, Tucker, Griffin, Scibetta, Andrew, Garbaravage  
Absent: Kehm

**APPEARING FOR THE PROFESSIONALS:**

Terry Brady, Esq., of Brady & Kunz, Planning Board Attorney  
Charles Cunliffe, PE of T & M Associates, Planning Board Engineer

**5. EXECUTIVE SESSION**

Mr. Brady prepared Resolution 2022-01 authorizing the board to go into Executive Session.

On a motion by Mr. Scibetta, seconded by Mr. Andrew, the board went into Executive Session for the appointment of Chairman, Vice-Chairman, Secretary and appointment of professionals for the year 2022. All aye.

After returning from Executive Session, and on a motion by Mr. Scibetta, seconded by Mr. Andrew, the meeting was reopened. All aye

**6. ANNOUNCEMENTS**

A. The board secretary announced that the following appointments were made during Executive Session:

1. ATTORNEY – Brady & Kunz
2. ENGINEER – Remington & Vernick Engineers
3. LANDSCAPE ARCHITECT – Taylor Design Group

On a motion by Mr. Andrew, seconded by Ms. Tucker the forgoing appointments were approved. Roll Call:

Vaux – Yes	Tucker – Yes	Griffin – Yes
Scibetta – Yes	Andrew – Yes	Garbaravage - Yes

B. The board secretary announced that the following appointments were made during Executive Session:

1. CHAIRMAN – George Garbaravage
2. VICE-CHAIRMAN – Ed Andrew
3. SECRETARY – Robin Schilling

On a motion by Mr. Scibetta, seconded by Ms. Tucker the forgoing appointments were approved. Roll Call:

Vaux – Yes	Tucker – Yes	Griffin – Yes
Scibetta – Yes	Andrew – Yes	Garbaravage - Yes

## **7. APPROVAL OF MINUTES**

On a motion by Mr. Andrew, seconded by Mr. Scibetta, the minutes of the December 2, 2021 Planning Board meeting were moved for approval. Roll Call:

Scibetta – Yes	Andrew – Yes	Garbaravage - Yes
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*(These were the only board members present at the December meeting that were present at this meeting.)*

## **8. ADMINISTRATIVE MATTER**

None

## **9. MATTERS OF DISCUSSION**

None

## **10. MEMORIALIZATION OF RESOLUTIONS**

None

## **11. APPLICATIONS FOR CONSIDERATION**

- A. Rosemary Matos  
Application #2021-04  
Minor Subdivision  
523 Parkertown Drive a/k/a Block 111, Lot 71.01

Richard Kitrick, Esquire for the applicant, Rosemary Matos. Rosemary Matos, the property owner, was sworn in. Mr. Brady stated that due to the revised plan and the new board members that this application is being treated as a new application. Mr. Kitrick review the proposed subdivision plan. Applicant is proposing to create two residential lots from one vacant parcel. Frederick Heim, the builder, was sworn in. Mrs. Matos will live in the new front and Mr. Heim will not only build her home, but reside in the back lot as his primary residence. Ocean County Planning Board Approval will be a condition of approval. Mr. Cunliffe stated that the applicant's plan was revised to allow for a 50 foot lot frontage for proposed lot 71.03, which is better than the prior proposal of 35 feet. Mr. Andrew asked about the driveway access for both lots. It was

agreed that if paper streets, Granville Drive and Selser Drive, are ever created into streets, that both lots will have their driveway excess from these roads if created and the driveway on Parkertown Drive will be abandoned at that time.

On a motion by Mr. Andrew, seconded by Mr. Scibetta, the meeting was opened to the public. All aye. There being no public wishing to comment, on a motion by Mr. Andrew, seconded by Mr. Scibetta, the meeting was closed to the public. All aye.

On a motion by Mr. Andrew, seconded by Mr. Scibetta. Application #2021-04 was moved for approval. Roll Call:

Vaux – Yes	Tucker – Yes	Griffin – Yes
Scibetta – Yes	Andrew – Yes	Garbaravage - Yes

## **12. PUBLIC COMMENT**

On a motion by Mr. Scibetta, seconded by Mr. Andrew the meeting was opened to the public. All aye.

Mr. Cunliffe thanked the board for the opportunity to work with them and stepped down from the dais.

On a motion by Mr. Andrew, seconded to Mr. Scibetta, the meeting was closed to the public. All aye.

## **13. PAYMENT OF VOUCHERS**

On a motion by Mr. Andrew, seconded by Mr. Scibetta, the following payments were approved:

1. \$546.00 to T&M Associates;
2. \$403.00 to Brady & Kunz; and
3. \$100.00 to Robin Schilling, Recording Secretary.

Roll Call:

Vaux – Yes	Tucker – Yes	Griffin – Yes
Scibetta – Yes	Andrew – Yes	Garbaravage - Yes

## **12. ADJOURNMENT**

There being no further business, on a motion by Mr. Andrew, the meeting was adjourned.

Respectfully submitted,

  
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Robin Schilling,  
Planning Board Recording Secretary

  
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George Garbaravage, Chairman  
Planning Board