

RESOLUTION NO. 2019 – 109

**RESOLUTION OF THE TOWNSHIP OF LITTLE EGG HARBOR,
COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A
PROFESSIONAL SERVICES CONTRACT TO T&M ASSOCIATES
TO PROVIDE ENGINEERING SERVICES FOR THE 2019
DRAINAGE IMPROVEMENT PROJECT**

WHEREAS, there exists a need for engineering services related to the 2019 Drainage Improvement Project, namely, completion of a survey, plan and specification preparing and inspection services, for the replacement or installation of drainage pipes and inlets at various locations including Forest Edge Drive – intersection with Evergreen Drive, 9/11 Lake Superior Drive, and Nugentown Road – Intersection with Poor Man’s Parkway; and

WHEREAS, the performance of these services requires knowledge of an advanced type in a field of learning pursuant to N.J.S.A. 40A:11-2, and the Township has determined that T&M Associates has the ability and expertise to perform the Municipal services required by the Township and is duly qualified to serve as Special Engineer; and

WHEREAS, T&M Associates has provided the Township with a scope and budget proposal dated March 26, 2019, a copy of which is attached hereto as Schedule A; and

WHEREAS, it is the desire of the governing body to appoint T&M Associates Engineers to provide engineering services related to the 2019 Drainage Improvement Project, in an amount not to exceed \$40,000.00; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is attached hereto; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of contracts for “Professional Services” and requires that the resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Little Egg Harbor, County of Ocean, State of New Jersey as follows:

1. That T&M Associates Engineers is hereby appointed to provide engineering services related to the 2019 Drainage Improvement Project, namely, completion of a survey, plan and specification preparing and inspection services, for the replacement or installation of drainage pipes and inlets at various locations in an amount not to exceed \$40,000.00, in accordance with the proposal attached hereto as Schedule A.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to, respectively, the attached agreement with T&M Associates Engineers, in accordance with the provisions of this resolution.

3. That this contract is awarded as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person or persons authorized by law to practice a recognized profession.


4. That this resolution shall take effect immediately.

5. That a certified copy of this resolution shall be provided by the Township Clerk to the Purchasing Agent, the Chief Financial Officer and T&M Associates Engineers.

6. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances which constitute the availability of funds for this contract: C 04 55 909 907

CERTIFICATION

I, **DIANA M. McCRACKEN**, do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Township of Little Egg Harbor at a meeting held on the 11th day of April, 2019.


DIANA M. McCRACKEN,, RMC
Township Clerk, Township of Little Egg Harbor

CERTIFICATE OF AVAILABILITY OF FUNDS

I, **RODNEY HAINES**, Chief Financial Officer for the Township of Little Egg do hereby certify that adequate funds are available for a contract with T&M Associates Engineers to provide engineering services related to the 2019 Drainage Improvement Project, namely, completion of a survey, plan and specification preparing and inspection services, for the replacement or installation of drainage pipes and inlets at various locations including Forest Edge Drive – intersection with Evergreen Drive, 9/11 Lake Superior Drive, and Nugentown Road – Intersection with Poor Man’s Parkway in an amount not to exceed \$40,000.00.

The funds which are available for this contract are found in the following line item appropriations or ordinances: C 04 55 909 907



RODNEY HAINES, Chief Financial Officer
Township of Little Egg Harbor



YOUR GOALS. OUR MISSION.

March 26, 2019

VIA EMAIL ONLY

Matthew Spadaccini, Township Administrator
Township of Little Egg Harbor
665 Radio Road
Little Egg Harbor, NJ 08087

Re: T&M File No. LEHTOH-16002
2019 Drainage Improvement Project
Township of Little Egg Harbor, Ocean County, NJ

Dear Mr. Spadaccini:

Pursuant to our recent discussions with the Township, T&M Associates is pleased to submit this scope and budget letter for the 2019 Drainage Improvement Project. It is our understanding that the Township is desirous of moving forward with the replacement or new installation of drainage pipes and inlets at various locations within the Township of Little Egg Harbor including:

1. Forest Edge Drive - Intersection with Evergreen Drive
2. 9/11 Lake Superior Drive - Drainage Easement
3. Nugentown Road - Intersection with Poor Man's Parkway

Our preliminary estimate of construction costs to complete the work listed above as a single project totals \$160,000.00. The Township is typically best served by bidding the work together to obtain more competitive pricing. T&M Associates proposes to complete survey (\$8,000.00), plan and specification preparation (\$10,000.00), bidding assistance (\$2,000.00), and construction administration and inspection (\$20,000.00) for project development for a time and materials fee not to exceed \$40,000.00. As always, we would attempt to minimize these costs wherever possible and the Township would only be billed for actual time spent on the project.

If authorized to proceed, our office anticipates the completion of survey and design work by June 2019. We would recommend that the project be constructed in the Fall of 2019 to avoid summer time conflicts.

Please advise our office if this scope and budget are acceptable to the Township. Should you have any questions or require any additional information, please do not hesitate to contact me. I respectfully await your reply.

Very truly yours,

JASON A. WORTH, P.E., P.P., C.M.E.
TOWNSHIP ENGINEER

JAW:ls

G:\Projects\LEHT\#Proposals\16002\Final Proposal\MS_JAW_2019 Drainage Improvements SB.doc