

# Little Egg Harbor Township Committee Meeting

MARCH 12, 2020

7:00 P.M.

MEETING CALLED TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETING STATEMENT

*Township Clerk Diana McCracken read the Open Public Meeting Statement and opened the meeting.*

ROLL CALL:           Yes Ms. Stevens          Yes Mr. Scibetta                Yes Mr. Gormley  
                                  Yes Mr. Kehm                      Yes Mrs. Crea

*Mayor Crea introduced Attorney Melanie Applebee and explained she is from the law firm Rothstein, Mandell, Strohm, Halm & Cipriani and will be joining the meetings from time to time.*

PROCLAMATIONS:

*Committeeman Blaise Scibetta read a proclamation designating the month of March, 2020, as "Multiple Sclerosis Awareness Month."*

*Committeewoman Lisa Stevens read a proclamation designating the month of March, 2020, as "Colon Cancer Awareness Month."*

PRESENTATION: Swearing in of Citizen on Patrol members  
*Mayor Crea announced this has been postponed to a future meeting.*

APPROVAL OF MINUTES

➤ February 13, 2020

Motion to Approve: Gormley                                      Second: Stevens                                      All in favor

Ordinance 2020-01 [SECOND READING AND ADOPTION]

Creating Chapter 144 of the Township Code entitled "Building Material Drop-Off Residents" so as to include events on private property

*[Upon adoption this ordinance would allow residents to dispose of building materials at the Public Works drop-off center. These materials have to be less than three feet in length or width and cannot contain any gasoline or oil. Residents would be allowed up to six drop offs per year and will be required to show a valid government-issued ID or utility/tax bill proving their residency. Each drop off may not exceed what can be reasonably contained in the bed of a pick-up truck.]*

Motion to Open to Public: Stevens                                      Second: Scibetta                                      All in favor  
*No public participation.*

Motion to Adopt: Kehm	Second: Scibetta	Roll Call:	Stevens	<u>Yes</u>
			Scibetta	<u>Yes</u>
			Gormley	<u>Yes</u>
			Kehm	<u>Yes</u>
			Crea	<u>Yes</u>

**Ordinance 2020-02 [FIRST READING AND INTRODUCTION]**

Providing for paving and improvements to various roads in and for the Township of Little Egg Harbor and appropriating \$220,000 therefor and providing for the issuance of \$209,000 in bonds or notes of the Township of Little Egg Harbor to finance the same

Motion to Introduce: Gormley	Second: Stevens	Roll Call:	Stevens	<u>Yes</u>
			Scibetta	<u>Yes</u>
			Gormley	<u>Yes</u>
			Kehm	<u>Yes</u>
			Crea	<u>Yes</u>

**Ordinance 2020-03 [FIRST READING AND INTRODUCTION]**

Providing for improvements to the Community Center in and for the Township of Little Egg Harbor and appropriating \$65,000 therefor and providing for the issuance of \$61,750 in bonds or notes of the Township of Little Egg Harbor to finance the same

Motion to Introduce: Kehm	Second: Scibetta	Roll Call:	Stevens	<u>Yes</u>
			Scibetta	<u>Yes</u>
			Gormley	<u>Yes</u>
			Kehm	<u>Yes</u>
			Crea	<u>Yes</u>

**Ordinance 2020-04 [FIRST READING AND INTRODUCTION]**

Creating Chapter 192 of the Township Code of the Township of Little Egg Harbor, entitled "Generators"

Motion to Introduce: Stevens	Second: Kehm	Roll Call:	Stevens	<u>Yes</u>
			Scibetta	<u>Yes</u>
			Gormley	<u>Yes</u>
			Kehm	<u>Yes</u>
			Crea	<u>Yes</u>

**Ordinance 2020-05 [FIRST READING AND INTRODUCTION]**

Creating Chapter 15, entitled "Land use Development" of the Township Code of the Township of Little Egg Harbor, so as to create section 15-8.17, entitled "Portable Buildings"

Motion to Introduce: Kehm	Second: Scibetta	Roll Call:	Stevens	<u>Yes</u>
			Scibetta	<u>Yes</u>
			Gormley	<u>Yes</u>
			Kehm	<u>Yes</u>
			Crea	<u>Yes</u>

## CONSENT AGENDA

*A Consent Agenda includes Resolutions which are not controversial and do not require individual discussion. The Consent Agenda is moved, seconded, and voted upon as one item by the Governing Body.*

2020-76 Adopting technology risk management standards in compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund's Cyber Risk Management Plan's Tier One requirement

*[Adopting policies and standards for cyber security areas as recommended by the NJMEL will help to reduce deductibles and insurance costs in the event of a cyber-security event in the Township. Tier 1 covers the areas of systems back-up; security and system patching; defensive software; security awareness training; and an incident response plan.]*

2020-77 Adopting technology risk management standards in compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund's Cyber Risk Management Plan's Tier Two requirements

*[Adopting policies and standards for cyber security areas as recommended by the NJMEL will help to reduce deductibles and insurance costs in the event of a cyber-security event in the Township. Tier 2 covers the areas of server security; limiting access; acceptable use of internet and email; protection of data; password policies; levels of technology support; and technology support decision making.]*

2020-78 Authorizing the execution of a Shared Services Agreement with Parkertown Volunteer Fire District #3 for vehicle maintenance services

*[Vehicle maintenance for Fire Department vehicles on an "as needed" basis; Agreement shall become effective on March 23, 2020 and shall continue in full force and effect for a period of three years, terminating on March 22, 2023.]*

2020-79 Authorizing the execution of a Shared Services Agreement with the Township of Toms River (Clean Communities Program)

*[A Shared Services Agreement with the Township of Toms River for Toms River's Public Works Department to administer its Clean Communities educational program, which is required as part of the Clean Communities Program Fund, from which both municipalities were awarded grants.]*

2020-80 Approving charges against certain properties for the demolition of unfit structures, pursuant to Chapter 148 and authorizing said charges to become liens upon such lands and to be added to become a part of the taxes to be assessed and levied upon such lands (45 Sea Breeze Drive and 252 Country Club Boulevard)

*[A lien will be attached to each property for the Township to recoup the expenses for the demolition of the structures.]*

2020-81 Authorizing save Barnegat Bay to continue monitoring the Iowa Court Living Shoreline Project

*[The Iowa Court Living Shoreline project requires certain monitoring for a period of time post construction, money to cover this monitoring has been provided and is available through a NJDEP Living Shoreline grant that was awarded to the Township in 2017.]*

2020-82 Authorizing the release of a site improvement performance guarantee posted by Source 1A LLC for a road opening at 160 Stage Road upon posting a one year maintenance guarantee

2020-83 Providing for an issue of General Obligation Assessment Bonds and authorizing the sale of \$4,100,000 principal amount of General Obligation Assessment Bonds, Series 2020, authorizing advertisement of a Notice of Sale; authorizing the Chief Financial Officer to sell and award the bonds; determining the form and other details of the bonds; and authorizing other matters relating thereto

*[Resolution approves the Township to sell the Assessment Bonds to permanently finance the Osborn Island and The Mystic Island Phase 1 dredging projects.]*

2020-84 Determining the form and other details of not exceeding \$4,250,000 General Obligation Bonds, Series 2020, of the Township of Little Egg Harbor, in the County of Ocean, New Jersey, and providing for their sale to the New Jersey Infrastructure Bank and the State of New Jersey, pursuant to the state fiscal year 2020 New Jersey Water Bank

*[The Township received a temporary loan for the construction phase of Twin Lakes Blvd drainage and paving project. This resolution allows for the Township to sell bonds to NJ Infrastructure Bank to permanently finance the project.]*

2020-85 Authorizing the execution and delivery of loan agreements to be executed by the Township of Little Egg Harbor, in the County of Ocean, New Jersey, and each of the New Jersey Infrastructure Bank, and the State of New Jersey, acting by and through the Department of Environmental Protection, and further authorizing the execution and delivery of an escrow agreement, all pursuant to the state fiscal year 2020 New Jersey Water Bank

*[Resolution authorizes the completion of loan agreements in relation to the sale of bonds to permanently finance the Twin Lakes Blvd drainage and paving project.]*

2020-86 Authorizing appropriation reserve transfers in accordance with N.J.S.A. 40A:4-59  
*[Approve budget transfers to adequately cover 2019 budget expenditures that have been paid in 2020.]*

2020-87 Authorizing various tax refund

*[It has been determined that an overpayment of taxes was made and the Tax Collector has requested that the overpayment be refunded.]*

2020-88 Authorizing the Chief Financial Officer to calculate/estimate cost for remaining dredging

*[The Township Committee is authorizing the CFO to estimate and calculate all costs that would be associated with the potential future dredging of Mystic Island (west of Radio Road), Atlantis, Tuckerton Creek and Parkertown.]*

**PUBLIC COMMENT** Consent Agenda Only

Motion to Open to Public: Stevens Second: Gormley All in favor

*Mr. Art Mooney: Asked for details on Resolution 2020-080, demolition of unfit structures.*

*Mayor Crea stated these were two houses on our list for demolition which she briefly explained.*

*Mr. Art Mooney: Asked how many more homes will be demolished.*

*Township Attorney Jean Cipriani explained we have a lengthy list we are working on with Code Enforcement.*

*Mr. Art Mooney: Asked if the properties are bid on individually.*

*Township Attorney Jean Cipriani stated yes, different properties may require different levels of demolition.*

*Mr. Art Mooney: Questioned the cost to demolish a house.*

*CFO Rodney Haines stated the amount will vary and he discussed the cost difference between the two houses on this evening's resolution.*

Motion to Close to Public: Stevens Second: Scibetta All in favor

Motion to Approve: Stevens	Second: Gormley	Roll Call:	Stevens	<u>Yes</u>
			Scibetta	<u>Yes</u>
			Gormley	<u>Yes</u>
			Kehm	<u>Yes</u>
			Crea	<u>Yes</u>

**BILL RESOLUTION**

2020-89 Authorizing the payment of bills in the amount of \$3,416,362.92

Motion to Approve: Gormley	Second: Kehm	Roll Call:	Stevens	<u>Yes</u>
			Scibetta	<u>Yes</u>
			Gormley	<u>Yes</u>
			Kehm	<u>Yes</u>
			Crea	<u>Abstain on 20-03055, yes to balance</u>

**MISCELLANEOUS APPROVALS**

- Calvary Baptist Church request for use of Parkertown Beach Park for Easter Sunrise Service on Sunday, April 12, 2020
- Raffle Applications for PTA Eagleswood Gift Auction and 50/50 Raffle on April 24, 2020 at Sea Oaks Country Club
- Raffle Application for Ocean County Foundation for Vocational & Technical Education 50/50 Raffle on June 13, 2020 at Atlantis Golf Course

Motion to Approve: Kehm Second: Stevens All in favor

**PUBLIC HEARING**

- Mystic Island Volunteer Fire District #2 Budget

*Mayor Crea explained the Mystic Island Fire Company budget was defeated therefore at this time there will be a public hearing. She invited the representative to plead their case.*

**PUBLIC COMMENT – any topic**

Motion to Open to Public: Gormley Second: Scibetta All in favor

*Mr. Gabriel Franco: Asked if a schedule is available for the Dredging Project.*

*Committeeman Ray Gormley mentioned it is being worked on however the Coronavirus may interfere with the meeting schedule. He briefly discussed the process and public hearing.*

*Mr. Art Mooney: Asked for an update on the Comcast negotiations.*

*Township Attorney Jean Cipriani gave a brief update on the negotiations*

*Mr. Art Mooney: Asked for an update on the proposed shooting range.*

*Township Attorney Jean Cipriani stated the resolution was done, specifications were drafted which she briefly explained.*

*Township Administrator Matt Spadaccini explained he is currently working with the CFO and Police Captain to draft the specifications.*

*Mr. Art Mooney: Asked for an update on the Township's FEMA loan.*

*Committeeman Blaise Scibetta explained a meeting is scheduled with Congressman Jeff Van Drew and FEMA so we will know more after that.*

*CFO Rodney Haines briefly explained the terms of the loan.*

*Ms. Pat Johnson: Questioned the improvements to the community center.*

*Deputy Mayor Kehm stated the improvements are through a CDBG grant and will include painting the building.*

*Township Engineer Jason Worth explained the township will be undertaking sidewalk improvements, paving, security type improvements, fencing and items of that nature.*

*Ms. Pat Johnson: She asked for an explanation on Resolution 2020-83, approving the township to sell Assessment Bonds to finance Osborn Island and Mystic Island Phase 1 dredging projects.*

*CFO Rodney Haines stated these two are being pulled together to get better interest rates which he briefly explained.*

*Ms. Pat Johnson: Asked if the amount came in lower than expected.*

*CFO Rodney Haines stated yes and gave the amounts for both projects.*

*Committeeman Ray Gormley explained by grouping them together it will help save the taxpayers' money.*

*Motion to Close to Public: Stevens*

*Second: Scibetta*

*All in favor*

#### **TOWNSHIP ENGINEER**

*Jason Worth Reported on some upcoming county road projects on Railroad Avenue, Radio Road and Center Street as well as bulkhead work at the end of Radio Road. He gave an update on Mystic Island Phase 1 Dredging Project and the Iowa Court Roadway Project.*

*Committeeman Blaise Scibetta asked for an update on the Atlantic City Electric meeting involving the poles and LED street lights.*

*Township Engineer Jason Worth gave a brief update including recommended improvements to the Municipal Building, Senior Center, Community Center and the Public Works building.*

*Committeeman Ray Gormley announced Stevens Institute did a complete review of our beaches at Parkertown and Mystic Island which he briefly discussed.*

*Committeewoman Lisa Stevens briefly spoke about the Energy Audit and Sustainable Jersey.*

#### **CHIEF FINANCIAL OFFICER**

*Rodney Haines announced the public hearing for March 31, has been cancelled.*

#### **TOWNSHIP COMMITTEE COMMENTS**

*Stevens: Discussed the Coronavirus including precautions and scams. She wished everyone a Happy St. Patrick's Day.*

*Scibetta: Thanked the Mayor for allowing him read the Multiple Sclerosis proclamation this evening and spoke about his work with the National Multiple Sclerosis Society.*

*Gormley: Spoke about Veteran's Park and the recent CRAB meeting.*

*Kehm: Announced all activities at the community center will be suspended until further notice and mentioned the COP swearing in has been cancelled tonight.*

*Scibetta: Briefly explained the COP vehicles have been updated with a new look.*

*Crea: Meet the Mayor meetings will be cancelled until further notice. She announced bulk pick-up zones have been changed and please fill out your census.*

*Gormley: Explained the importance of completing the census.*

#### EXECUTIVE SESSION

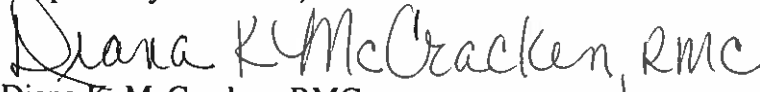
2020-91 Authorizing the convening of an Executive Session in accordance with the Open Public Meetings Act – Contractual matters pertaining to the Dredging Project. No formal action will be taken

Motion to Approve: Gormley    Second: Kehm    All in favor

Motion to Close Executive Session, Reconvene Regular Township Meeting

And Adjourn: Gormley    Second: Scibetta    All in favor

Respectfully submitted,



Diana K. McCracken, RMC  
Township Clerk