



Township of Little Egg Harbor

665 Radio Road

Little Egg Harbor, New Jersey 08087

Phone: 609-296-7241 ext. 616

Fax: 609-294-9065

Temporary Waiver of Certificate of Occupancy

A Temporary Waiver of Certificate of Occupancy is a document issued prior to a Certificate of Occupancy. It is only issued to allow a buyer to work on the property for the express purpose of complying to the requirements to obtain a Certificate of Occupancy.

Requirements

1. Complete the "Temporary Waiver of Certificate of Occupancy Inspection" application; must be filled out by the buyer. (\$25 fee for inspection)
2. Schedule Temporary Waiver of Certificate of Occupancy inspection.
3. Should a property have any open permits, they must be inspected and closed prior to the waiver application being submitted.
4. In the case that the work has not been completed, the permits must be transferred into the buyer's name. Transfer of ownership permits must be submitted along with the waiver application.

Pre-Inspection Checklist

1. The property must be secured.
2. Fire Extinguisher: Must be rated A,B,C, cannot be expired, cannot be in a box.
3. Smoke Detector: Require one per floor.
4. Carbon Monoxide Detector: Require one per structure.

Note: A Certificate of Occupancy MUST be applied for and obtained before any property can be occupied. Failure to comply with this ordinance will result in a summons being issued and a fine imposed.

(ordinance: §156-12.1)

If you have any questions please call us at 609-296-7241 ext. 616.



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Temporary Waiver of Certificate of Occupancy Application for Inspection

Inspection Fee \$25

Check or Money Order Only; All checks made payable to "Little Egg Harbor Twp."

Check Number

Check Amount

Check One	Water Type	
<input type="checkbox"/>	Public Water	
<input type="checkbox"/>	Well Water	Certificate Required

Address to be Inspected:

Block:	<input type="text"/>	<input type="text"/>
Lot:	<input type="text"/>	<input type="text"/>

Date:

Inspection Date:

Lockbox:

Buyers Name:	<input type="text"/>
Buyers Phone:	<input type="text"/>
Buyers Email:	<input type="text"/>
Buyers Address:	<input type="text"/>

Agent Name:	<input type="text"/>
Agent Phone:	<input type="text"/>
Agent Email:	<input type="text"/>

We (L.E.H.T.) are not agents for the buyer or seller; by ordinance we conduct inspections for the purpose of Safety, Sanitation, and Security.

Owner Signature

Date



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Application for Temporary Waiver of Certificate of Occupancy

I _____, do hereby certify that I am the buyer of the property

located at _____

Block: _____ Lot: _____, and I fully acknowledge that I must:

1. Have the listed property inspected by the Little Egg Harbor Housing & Bulkhead Inspector for safety, sanitation, and security prior to a Temporary Waiver of Certificate of Occupancy can be issued.
2. Make sure the bulkhead (if applicable) is in good repair as per ordinance §151-10 "Maintenance of bulkheads and waterfront lots; duty to repair." If it is not, then a letter of intent to repair or replace the bulkhead within 120 days as per our ordinance must be submitted to the Township Bulkhead Inspector.
3. Apply and obtain a Certificate of Occupancy before anyone can occupy this property as per ordinance: §156-12.1. "Temporary Waiver of Certificate of Occupancy."

Buyers Name

Signature

Date