

Little Egg Harbor Township Construction Permit Application Checklist

A/C Units and Generators

- Zoning Application & Survey
- Specifications on unit
- Construction permit application folder
- Construction permit
- Building subcode form
- Electrical subcode form
- Mechanical subcode form
- Elevation Certificate (*Flood Zone*)
- Ductwork:** Also Requires:
- Plan for ductwork
- Two sets of plans signed by homeowner or sealed by NJ licensed design professional and anchorage(*flood zone*)

Additions and garages

- Zoning application
- Elevation Certificate (*flood zone*)
- Copy of survey showing addition or garage
- Construction permit application folder
- Construction permit
- Building subcode form
- Electrical subcode form
- Plumbing subcode form
- Fire subcode form (*gas diagram*)
- Two sets of plans signed by homeowner or sealed by NJ licensed design professional

Alarms

- Construction permit application folder
- Construction permit
- Electrical subcode form
- Fire subcode form
- Specifications on system

Basements finished

- Construction permit application folder
- Construction permit
- Building subcode form
- Electrical subcode form
- Plumbing subcode form
- Fire subcode form
- Two sets of plans signed by homeowner or sealed by NJ licensed design professional
- Letter of Acknowledgement

Demolitions

- Zoning Application & Survey or pictures
- Construction permit application folder
- Construction permit
- Building subcode form
- Letters verifying utilities disconnected
- Asbestos letter (if applicable)
- Disposal receipt

Decks

- Zoning application
- Copy of property survey showing placement of deck
- Construction permit application folder
- Construction Permit
- Building subcode form
- Specifications on deck
- Two sets of plans signed by homeowner or sealed by NJ licensed design professional

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Enclosures (bottom)

- Zoning application
- Survey
- Specifications of flood vents
- Construction permit application folder
- Construction permit
- Building subcode form
- Electric subcode form
- Fire subcode form
- Elevation Certificate specifying flood vents (at final)

Fences

- Zoning application
- \$35 application fee
- Survey of property showing placement of fence

Fireplaces and wood stoves

- Construction permit application folder
- Construction permit
- Building subcode form
- Electrical subcode form
- Mechanical subcode form
- Specifications on unit and manufacturer's instructions
- Chimney certification

Hot water heater/boiler

- Construction permit application folder
- Construction permit
- Electric subcode form
- Mechanical subcode form
- Specifications on unit and manufacturer's specifications
- Chimney certification

Furnace

- Construction permit application folder
- Construction permit
- Electrical subcode form
- Mechanical subcode form
- Specifications on unit and manufacturer's instructions
- Chimney certification

Oil tank replacements

- Zoning application
- Survey
- Construction permit application folder
- Construction Permit
- Fire subcode
- Specifications on tank

Pools (above ground)

- Zoning application
- Survey showing placement of pool
- Construction permit application folder
- Construction permit
- Building subcode form
- Electrical subcode form
- Plumbing subcode form
- Detail on Barrier requirements (fence type or ladder specifications)
- Ladder Specifications
- Specifications on pool
- Fence type

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Pools (in ground)

- Zoning application
- Survey showing placement of pool
- Construction permit application folder
- Construction permit
- Building subcode form
- Electrical subcode form
- Plumbing subcode form
- Two sets of plans signed by homeowner or sealed by a NJ licensed design professional
- Grading & grading plans + Fees
- Fence type

Roofing

- Construction permit application folder
- Construction permit
- Building subcode form

Roofing A-type

- Zoning Application
- Survey
- Two sets of plans signed by homeowner or sealed by NJ licensed design professional
- Construction permit application folder
- Construction permit
- Building subcode form
- Plumbing and or Mechanical subcode form (*If pipes going thru roof*)
- Fire subcode form (*if fuel pipe going thru roof*)

Siding

- Construction permit application folder
- Construction permit
- Building subcode form

Sheds (under 100 square feet)

- Zoning application
- Survey showing placement of shed

Sheds (over 200 square feet)

- Zoning application
- Survey showing placement of shed
- Construction permit application folder
- Construction permit
- Building subcode form
- Specifications on shed
- Two sets of plans signed by homeowner or sealed by NJ licensed design professional
- Footing specifications (*two sets of plans signed by homeowner or sealed by NJ licensed design professional*)

Signs

- Zoning application
- Survey with placement of sign
- Construction permit application folder
- Construction permit
- Building subcode form
- Electrical subcode form
- Specification on sign
- Two sets of plans signed and sealed by NJ licensed design professional

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Solar

- Zoning Application
- Survey with placement of panels
- Flood Elevation Certificate (flood zone)
- Construction permit application folder
- Construction permit
- Building subcode form
- Electrical subcode form
- Two sets of plans signed and sealed by NJ licensed design professional

Water/sewer connections

- Construction permit application folder
- Construction permit
- Plumbing subcode form
- Permit approval slip from Municipal Utilities Authority