

- 2018-84 A Resolution authorizing the receipt of bids for Living Shoreline Project, and authorizing the Township Engineer to prepare plans and specifications for said project
- 2018-85 A Resolution authorizing the receipt of bids for the Osborn Island dredging project, and authorizing the Township Engineer to prepare plans and specifications for said project
- 2018-86 A Resolution rescinding Resolution 2018-11 and appointing Jason Worth of the firm T&M Associates as Township Engineer
- 2018-87 A Resolution appointing members to the Little Egg Harbor Township Commercial Revitalization Advisory Board
- 2018-88 A Resolution authorizing tax refunds for 211 Holly Lake Drive *[the refund is due to an error in the electronic payment file from the mortgage company]*, 15 Cherry Street *[the refund is due to an error in the electronic payment from the mortgage company]* and 40 Louisiana Drive *[refund is due to a duplicate payment made by the property owner and the mortgage company]*

9. PUBLIC COMMENT – Consent Agenda Only

10. BILL RESOLUTION

- 2018-89 A Resolution authorizing the Payment of Bills in the Amount of \$370,470.11
- Current Account: \$293,475.00
 - Third Party Account: \$76,995.11

11. MISCELLANEOUS APPROVALS

- Calvary Baptist Church request for use of Parkertown Beach Park for Easter Sunrise Service
- Calvary Baptist Church request to meet in front of Town Hall to pray on May 3, 2018, National Day of Prayer
- Bingo application for American Legion Post 493 Mystic Island on April 29, 2018

12. TOWNSHIP ENGINEER COMMENTS

13. PUBLIC COMMENT – any topic

14. TOWNSHIP COMMITTEE COMMENTS

15. EXECUTIVE SESSION

- 2018-xxx A Resolution authorizing the convening of an Executive Session in accordance with the Open Public Meetings Act

16. ADJOURN

ORDINANCE NO. 2018 – 02

AN ORDINANCE OF THE TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 134 OF THE TOWNSHIP CODE OF THE TOWNSHIP OF LITTLE EGG HARBOR, ENTITLED “ANIMALS”

BE IT ORDAINED, by the governing body of the Township of Little Egg Harbor, County of Ocean, State of New Jersey, as follows:

SECTION 1. The Township Code of the Township of Little Egg Harbor is hereby amended and supplemented so as to amend Chapter 134, entitled “Animals” so as to add Article III which shall be entitled “Feral Cat Trap-Neuter-Return Program” and which shall read as follows:

§ 134-16. Purpose of Program.

The purpose of this article is to permit the implementation of a trap-neuter-return (TNR) program in Little Egg Harbor Township for the purpose of reducing the population of feral cats, benefiting the public health, improving the quality of life for residents and ensuring the humane treatment of feral cats.

§ 134-17. Definitions.

As used in this article, the following terms shall have the meanings indicated:

ANIMAL CONTROL AGENCY

Any agency or person, including an Animal Control Officer, authorized by law to implement animal control laws and provide animal care and control on behalf of the Township.

ANIMAL WELFARE ORGANIZATION

Any charitable organization whose purpose includes the promotion of animal welfare and that has been granted 501(c)(3) nonprofit status by the Internal Revenue Service.

CARETAKER

Any person who regularly provides food and water to a feral cat colony and who is a volunteer of a sponsor organization.

EARTIP or EAR-MARKED

A method of identifying a feral or stray cat by a notched or tipped left ear, as performed by a licensed veterinarian.

FERAL CAT

A cat that is not socialized to humans and is not an owned cat.

FERAL CAT COLONY

A group of feral or stray cats that congregate, more or less, together as a unit and share a common food source.

FOSTER HOME

A household in which a cat or kitten is temporarily placed for the purpose of providing indoor shelter, care, and if necessary, socialization before permanent placement in an adoptive home.

NUISANCE

Conduct by feral or stray cats or feral cat colonies that disturbs the peace, including habitually or continually howling or making loud noises.

OWNED CAT

A cat that is a companion to a person, is regularly fed and sheltered in the same person's habitation, and carries visible indicia of ownership, including a collar or tag.

SHELTER

A structure that provides feral and stray cats with protection from cold, rain, and other weather-related elements.

SPONSOR

Any animal welfare organization that agrees to comply with the requirements of sponsorship set forth in this article.

STRAY CAT

A cat that is socialized to humans and is not an owned cat.

TNR

The method of managing feral and stray cats known as "trap-neuter-return."

TNR PROGRAM

A program pursuant to which feral and stray cats are trapped, sterilized, vaccinated against rabies, eartipped, returned to the location where they were captured and provided with long-term care by a caretaker in accordance with this article.

§ 134-18. Management of feral cat colonies.

- A. A TNR program shall be permitted and caretakers shall be entitled to maintain feral cat colonies in accordance with the terms and conditions of this article.
- B. Sponsorship of TNR program. Various agencies including, but not limited to, Friends of Southern Ocean County Animal Shelter, Inc., agree to comply with the requirements of this article and shall act as a sponsor of the TNR program, and shall provide the Township with a written letter of intention containing the address, telephone number, and electronic mailing address.
- C. Sponsor Responsibilities and Duties:
 - 1. Review and approve of colony caregivers. Sponsors may only grant approval of a colony caregiver if waiver of liability has been executed by the colony caregiver on a form approved by the Township and filed with the Township Clerk
 - 2. Sponsors shall make reasonable efforts to maintain records provided by caretakers on the size and location of colonies, as well as records of cats in the colonies.
 - 3. Ensure the registration of all cat colonies with the Township Clerk.
 - 4. Report bi-annually to the Township Clerk on the following:
 - a. The number of known colonies in the Township that are registered with the sponsor;
 - b. The total number of cats in the colonies in the Township that are registered with the sponsor;
 - c. The number of cats sterilized, vaccinated and eat-tipped pursuant to the TNR Program; and
 - d. The number of cats and kittens removed for foster or adoptive placement.
 - 5. Use due consideration to avoid the harming of rare, threatened or endangered species under the Endangered and Nongame Species Conservation Act, N.J.S.A. 23:2A-1 et seq.
- D. Caretaker Responsibilities and duties:
 - 1. Caretakers shall make reasonable efforts to work with the sponsor to trap all cats in a colony and have all trapped cats sterilized, vaccinated against rabies as required by law, microchipped, and ear-tipped by a licensed veterinarian.
 - 2. Obtain written permission from each property owner on whose property a cat colony is established.
 - 3. Provide or arrange for the provision of adequate food and water on a regular basis and make reasonable efforts to ensure adequate shelter for colony cats and maintenance of shelter for colony cats.

4. The caretaker shall ensure that all food and feeding stations must be removed from each cat colony before dark.
5. In the event kittens are born to a feral cat colony, the caregiver shall take reasonable steps likely to result in the removal of kittens from the colony after they have been weaned, and the placement of the kittens in homes or foster homes for the purpose of subsequent permanent placement.
6. Make reasonable efforts to work with the sponsor to resolve any complaints over colony cats managed by the caretaker.
7. Make reasonable efforts to trap and obtain proper medical attention to any colony cat that appears to require it.

§ 134-19 Enforcement.

The Township Animal Control Officer shall have the following rights:

1. The right to seize or remove cat(s) from a colony that have not been vaccinated against rabies and which are demonstrating signs of the disease.
2. The right to seize or remove cat(s) from a colony that are creating a nuisance as defined above and that the caretaker and sponsor have failed to remove and relocate, having been given 15 days to do so.
3. The right to seize or remove a colony of cats when the caretaker regularly fails to comply with the requirements of this Article, and the sponsor has not been able to obtain a replacement or substitute caretaker within 30 days of service of a notice by the Animal Control Officer of the caretaker's failure to comply with the provisions of this article.
4. The right to seize or remove cats from a colony if it is determined by the Animal Control Officer that there is a public health threat, including but not limited to: zoonotic diseases, feline FIV or leukemia.

§ 134-20. Violations and penalties.

A person who violates any provision of this Article shall be subject to a fine of not more than \$500 for each separate offense and/or confinement in the Ocean County Jail for a period of not more than 90 days. The continuation of such violation for each successive day shall constitute a separate offense, and the person or persons allowing or permitting the continuation of the violation may be punished as provided above for each separate offense.

SECTION 2. All ordinances or parts thereof that are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of their inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent

jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4. This ordinance shall take effect after second reading and publication as required by law.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed by the Township Committee on first reading at a meeting of the Township Committee of the Township of Little Egg Harbor held on the **22nd day of February, 2018**, and will be considered for second and final passage at a meeting of the Township Committee to be held on the **___ day of _____, 2018**, at 7:30 p.m. at the Municipal Building located at 665 Radio Road, Little Egg Harbor, New Jersey, at which time and place any persons desiring to be heard upon the same will be given the opportunity to be so heard.

First Reading

Motion to Introduce:	Second:	Roll Call:	Crea _____
			Gormley _____
			Kehm _____
			Schlick _____
			Stevens _____

Second Reading

Motion to Adopt:	Second:	Roll Call:	Crea _____
			Gormley _____
			Kehm _____
			Schlick _____
			Stevens _____

RESOLUTION NO. 2018 – 81

RESOLUTION OF THE TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE APPOINTMENT OF A POLICE OFFICER IN THE TOWNSHIP OF LITTLE EGG HARBOR POLICE DEPARTMENT

WHEREAS, the Township of Little Egg Harbor Police Department requires the appointment of a Police Officer; and

WHEREAS, Police Chief Richard Buzby has recommended that Michael LaMontagne be hired as a Police Officer commencing February 22, 2018; and

WHEREAS, Michael LaMontagne is pre-Academy and will be compensated in accordance with the relevant collective bargaining agreement; and

WHEREAS, the Township Committee wishes to appoint Michael LaMontagne as Police Officer for the Township of Little Egg Harbor.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Little Egg Harbor, County of Ocean, State of New Jersey as follows:

1. That Michael LaMontagne is appointed as a Police Officer for the Township of Little Egg Harbor Police Department effective February 22, 2018, and shall be compensated in accordance with the Collective Bargaining Agreement between the Township of Little Egg Harbor and the Policeman's Benevolent Association, Local 295.
2. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the Township Administrator, Chief of Police and Michael LaMontagne.

Motion to Approve:

Second:

Roll Call:

Crea

Gormley

Kehm

Schlick

Stevens

CERTIFICATION

I, **DIANA K. MCCRACKEN, RMC**, Municipal Clerk of the Township of Little Egg Harbor do hereby certify that the foregoing resolution was duly adopted by the Township of Little Egg Harbor Township Committee at a meeting held on the 22nd day of February, **2018**.

DIANA K. MCCRACKEN, Township Clerk
Little Egg Harbor Township

RESOLUTION NO. 2018-82

**RESOLUTION OF THE TOWNSHIP OF LITTLE EGG
HARBOR, COUNTY OF OCEAN, STATE OF NEW
JERSEY, AUTHORIZING INTERVIEW AND
RECOMMENDATION REGARDING HIRE OF A POLICE
OFFICER**

WHEREAS, there is a need for the hiring of a police officer for the Little Egg Harbor Township Police Department; and

WHEREAS, the governing body has determined that it is in the best interests of the Township to authorize the Township Administrator and the Chief of Police to interview and make a recommendation for hire of a police officer for the Police Department; and

WHEREAS, the salary for the police officer shall be in accordance with the salary ordinance in effect at the time of hiring.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of Little Egg Harbor, County of Ocean, State of New Jersey as follows:

1. That the Township Administrator and the Chief of Police are hereby authorized to and make a recommendation for hire of a police officer for the Little Egg Harbor Township Police Department.

2. That said appointments are expressly contingent upon appointment by the governing body as the appropriate authority and the completion of a background check by the Township Police Department. If the background check is satisfactory to the Police Department, the Township Administrator shall issue to the governing body a written memorandum on the date of the favorable report by the Police Department. Under no circumstances shall the individuals be considered employees of Little Egg Harbor Township unless and until the above conditions are satisfied.

3. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the Township Administrator and Chief of Police.

Motion to Approve:

Second:

Roll Call:

Crea _____

Gormley _____

Kehm _____

Schlick _____

Stevens _____

CERTIFICATION

I, **DIANA K. MCCRACKEN, RMC**, Municipal Clerk of the Township of Little Egg Harbor do hereby certify that the foregoing resolution was duly adopted by the Township of Little Egg Harbor Township Committee at a meeting held on the **22nd** day of **February, 2018**.

DIANA K. MCCRACKEN, Township Clerk
Little Egg Harbor Township

RESOLUTION NO. 2018 – 83

RESOLUTION OF THE TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CHANGE ORDER TO THE CONTRACT FOR THE FY2017 NJDOT MUNICIPAL AID ROAD PROGRAM FOR IMPROVEMENTS TO PINEHURST DRIVE AND SEMINOLE DRIVE

WHEREAS, a contract was previously awarded to Arawak Paving Co. Inc. for the FY 2017 NJDOT Municipal Aid Road Program for Improvements to Pinehurst Drive and Seminole Drive; and

WHEREAS, the original contract for said improvements was in the amount of \$414,7000.00; and

WHEREAS, the governing body wishes to authorize Change Order No. 1, which will result in an increase of \$51,904.46 and a reduction of \$34,440.00 for a net increase of \$17,464.46 in the contract price, representing final as-built quantity adjustments as shown on Schedule A attached hereto and made a part hereof; and

WHEREAS, this change order has been recommended by the Township Engineer; and

WHEREAS, it is the desire of the governing body to authorize the execution of this change order.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Little Egg Harbor, County of Ocean, State of New Jersey as follows:

1. That the governing body does hereby authorize the execution of Change Order No. 1, which will result in an increase of \$51,904.46 and a reduction of \$34,440.00 for a net

increase of \$17,464.46 in the contract price from \$414,7000.00 to \$432,164.46 representing final as-built quantity adjustments as shown on Schedule A attached hereto and made a part hereof.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to, respectively, an addendum to the contract with Arawak Paving Co. Inc., in accordance with the provisions of this resolution.

3. That a certified copy of this resolution, together with a copy of Change Order No. 1, be forwarded to the Chief Financial Officer and Arawak Paving Co. Inc.

Motion to Approve:

Second:

Roll Call:

Crea

Gormley

Kehm

Schlick

Stevens

CERTIFICATION

I, **DIANA K. MCCRACKEN**, RMC, Municipal Clerk of the Township of Little Egg Harbor do hereby certify that the foregoing resolution was duly adopted by the Township of Little Egg Harbor Township Committee at a meeting held on the **22nd** day of **February, 2018**.

DIANA K. MCCRACKEN, Township Clerk
Little Egg Harbor Township

RESOLUTION NO. 2018 – 84

RESOLUTION OF THE TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE RECEIPT OF BIDS FOR LIVING SHORELINE PROJECT, AND AUTHORIZING THE TOWNSHIP ENGINEER TO PREPARE PLANS AND SPECIFICATIONS FOR SAID PROJECT

WHEREAS, it is the desire of the governing body to advertise for and receive bids for Living Shoreline Project, and further to authorize the Township Engineer to prepare the plans and bid specifications for said project.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Little Egg Harbor, County of Ocean, State of New Jersey as follows:

1. That the governing body does hereby authorize the receipt of bids for the Living Shoreline Project. The Township Clerk shall determine the time, date and place for the receipt of said bids.
2. That the Township Engineer is hereby authorized to prepare the plans and bid specifications for said project.
3. That a notice to bidders shall be published in regard to the receipt of bids for Living Shoreline Project, in accordance with the specifications prepared by the Township Engineer.
4. That a certified copy of this resolution shall be forwarded to the Chief Financial Officer and the Township Engineer.

Motion to Approve:

Second:

Roll Call:

Crea _____

Gormley _____

Kehm _____

Schlick _____

Stevens _____

CERTIFICATION

I, **DIANA K. MCCRACKEN, RMC**, Municipal Clerk of the Township of Little Egg Harbor do hereby certify that the foregoing resolution was duly adopted by the Township of Little Egg Harbor Township Committee at a meeting held on the 22nd day of February, 2018.

DIANA K. MCCRACKEN, Township Clerk
Little Egg Harbor Township

#3700

RESOLUTION NO. 2018 – 85

RESOLUTION OF THE TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE RECEIPT OF BIDS FOR OSBORN ISLAND DREDGING PROJECT, AND AUTHORIZING THE TOWNSHIP ENGINEER TO PREPARE PLANS AND SPECIFICATIONS FOR SAID PROJECT

WHEREAS, it is the desire of the governing body to advertise for and receive bids for Osborn Island Dredging Project, and further to authorize the Township Engineer to prepare the plans and bid specifications for said project.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Little Egg Harbor, County of Ocean, State of New Jersey as follows:

1. That the governing body does hereby authorize the receipt of bids for the Osborn Island Dredging Project. The Township Clerk shall determine the time, date and place for the receipt of said bids.
2. That the Township Engineer is hereby authorized to prepare the plans and bid specifications for said project.
3. That a notice to bidders shall be published in regard to the receipt of bids for Osborn Island Dredging Project, in accordance with the specifications prepared by the Township Engineer.
4. That a certified copy of this resolution shall be forwarded to the Chief Financial Officer and the Township Engineer.

Motion to Approve:

Second:

Roll Call:

Crea _____

Gormley _____

Kehm _____

Schlick _____

Stevens _____

CERTIFICATION

I, **DIANA K. MCCRACKEN, RMC**, Municipal Clerk of the Township of Little Egg Harbor do hereby certify that the foregoing resolution was duly adopted by the Township of Little Egg Harbor Township Committee at a meeting held on the 22nd day of February, 2018.

DIANA K. MCCRACKEN, Township Clerk
Little Egg Harbor Township

RESOLUTION NO. 2018 – 86

RESOLUTION OF THE TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN, STATE OF NEW JERSEY, RESCINDING RESOLUTION 2018-11 AND APPOINTING JASON WORTH OF THE FIRM T&M ASSOCIATES AS TOWNSHIP ENGINEER

WHEREAS, there exists a need for engineering services for the Township of Little Egg Harbor; and

WHEREAS, on January 1, 2018, the governing body adopted Resolution 2018–11 appointing James Oris, P.E. of the firm T&M Associates as Township Engineer for the Township of Little Egg Harbor for a term of one year; and

WHEREAS, James Oris, P.E. is no longer with the firm of T&M Associates; and

WHEREAS, the governing body therefore authorized the receipt of new proposals of the position of Township Engineer; and

WHEREAS, although the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of contracts for “Professional Services” without competitive bids, the Township issued a request for proposals for professional service contracts in accordance with the competitive negotiation procedure as delineated within Section 40-8 of the Township code of the Township of Little Egg Harbor, entitled “Fair and open process utilized to award contracts with anticipated value in excess of \$17,500”; and

WHEREAS, a determination of value has been made by the Township that said contract shall be a value in excess of \$17,500; and

WHEREAS, said competitive negotiation procedure satisfies the requirements of a fair and open process under N.J.S.A. 19:44A:20.2 et seq.; and

WHEREAS, all proposals were to be submitted to the Office of the Township Clerk by February 6, 2018; and

WHEREAS, Jason Worth, P.E. of the firm T&M Associates is duly qualified to serve as Township Engineer; and

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be \$120,000.00, which sum is reasonably estimated based upon such engineering services as may be required over the contract term to be awarded under this resolution, including, but not limited to, the amount spent for such engineering services from the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Little Egg Harbor is under no obligation to spend and which may be exceeded; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, authorizes the award of contracts for "Professional Services" and requires that the resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Little Egg Harbor, County of Ocean, State of New Jersey as follows;

1. That Jason Worth, P.E. of the firm T&M Associates, is hereby appointed as Township Engineer for the Township of Little Egg Harbor for a term ending December 31, 2018 and shall be paid for all engineering and surveying services as set forth in Schedule A, attached hereto and made a part hereof.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the attached agreement with Jason Worth, P.E. of the firm T&M Associates.

3. That the agreement shall be an open-ended contract with funds being encumbered contingent upon the availability of funds in the budget year. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following is the line item appropriation[s], which constitute the availability of funds for this contract: 8-01-20-715-020.

4. That this agreement is awarded as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.

5. That a notice of this action shall be printed once in the official newspaper of the Township of Little Egg Harbor.

6. That this resolution shall take effect on February 22, 2018.

7. That a certified copy of this resolution, together with a copy of the contract between the parties, shall be provided by the Township Clerk to the Chief Financial Officer, and to Jason Worth, P.E. of the firm T&M Associates.

Motion to Approve:

Second:

Roll Call:

Crea _____
Gormley _____
Kehm _____
Schlick _____
Stevens _____

CERTIFICATION

I, DIANA K. MCCRACKEN, RMC, Municipal Clerk of the Township of Little Egg Harbor, do hereby certify that the foregoing resolution was duly adopted by the Township of Little Egg Harbor Township Committee at a meeting held on the 22nd day of February, 2018.

**DIANA K. MCCRACKEN, Township Clerk
Little Egg Harbor Township**

CERTIFICATE OF AVAILABILITY OF FUNDS

I, **GARRETT LOESCH**, Chief Financial Officer for the Township of Little Egg Harbor, do hereby certify that adequate funds are available for an open-ended contract with Jason Worth, P.E. of the firm T&M Associates as Township Engineer.

The amount of the contract to be awarded under this resolution is determined to be \$120,000.00, which sum is based on a reasonable estimate of the engineering services required over the contract term, the Township of Little Egg Harbor is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract.

The funds which are available for this open-ended contract are found in the following line item appropriation[s]: 8-01-20-715-020

GARRETT LOESCH, Chief Financial Officer
Township of Little Egg Harbor



2018 Schedule of Hourly Billing Rates

Billing Title	Billing Rate/Hour
Junior Technical Staff Administrative Support Staff	\$78.00
Field Staff Professional Entry Level	\$99.00
Technical Staff Junior Professional Staff	\$117.00
Senior Technical and Field Staff	\$125.00
Professional Staff	\$130.00
Senior Professional Staff Supervising Technical Staff	\$142.00
Supervising Professional Staff	\$150.00
Principal Division Manager Corporate Manager	\$155.00

Billing Basis: Fixed Rate for Each Billing Title

LEHT_LEPB_LEPL-M-2018

T&M occasionally uses part-time and temporary staff to meet peak workload demands, and these staff will be billed in accordance with the rate schedule above.



SCHEDULE OF MISCELLANEOUS CHARGES

Effective: January 1, 2018

Contracted Services

Including subconsultants, contracted labor,
Sub-professionals, and subcontractors..... Invoice Cost + 15%

Direct Expenses

- Disbursements to agencies, vendors and suppliers
Includes: equipment; interstate transportation;
permit, application, review, and similar fees; printing,
plotting, reproduction, binding, and other graphic
services; outside computer services; title, research,
and data services; courier and express services;
project field office expenses; and out-of-state telephone costs..... Invoice Cost

- Other Charges
Mileage..... Commensurate with IRS Guidelines
Travel and Subsistence Invoice Cost
Field Vehicles \$105/Day



RESOLUTION NO. 2018 – 87

RESOLUTION OF THE TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING MEMBERS TO THE LITTLE EGG HARBOR TOWNSHIP COMMERCIAL REVITALIZATION ADVISORY BOARD

WHEREAS, the Township of Little Egg Harbor had determined that there is a need for appointments to the Commercial Revitalization Advisory Board; and

WHEREAS, the governing body has determined that the individuals set forth below are qualified for this appointment.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Little Egg Harbor, County of Ocean, State of New Jersey, as follows:

1. That the following individuals are hereby appointed as Members to the Little Egg Harbor Township Commercial Revitalization Advisory Board for calendar year 2018:

- | | |
|-------------------------------|---------------------|
| 1. Mayor | 7. Daniel Maxwell |
| 2. _____ [Zoning Board] | 8. John Molinaro |
| 3. Ed Andrew [Planning Board] | 9. Charles Newmeyer |
| 4. John Kehm | 10. Paul DeBaylo |
| 5. Michael Broderson | 11. Fred Schaffer |
| 6. George Lange | 12. Linda Geniton |

2. That a copy of this resolution shall be served upon the individuals appointed to the Commercial Revitalization Advisory Board.

Motion to Approve:

Second:

Roll Call:

Crea

Gormley _____

Kehm _____

Schlick _____

Stevens _____

CERTIFICATION

I, **DIANA K. MCCRACKEN**, RMC Township Clerk of the Township of Little Egg Harbor, do hereby certify that the foregoing resolution was duly adopted by the Little Egg Harbor Township Committee at a meeting held on the **22nd** day of **February, 2018**.

Diana K. McCracken , RMC, Township Clerk
Township of Little Egg Harbor

RESOLUTION NO. 2018 – 88

RESOLUTION OF THE TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING VARIOUS REFUNDS IN ACCORDANCE WITH THE ATTACHED RIDER

WHEREAS, the Tax Collector has requested that an overpayment of taxes be refunded concerning property located in Little Egg Harbor Township; and

WHEREAS, the Governing Body of the Township of Little Egg Harbor has determined that taxes as set forth in the attached rider for the time period and property as also set forth, can be refunded.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Little Egg Harbor, County of Ocean, State of New Jersey, as follows:

1. That the Governing Body hereby authorizes the refund of taxes as set forth in the attached rider to this resolution.
2. That a copy of this resolution shall be served upon the Tax Collector and the Treasurer of Little Egg Harbor Township.

Motion to Approve:

Second:

Roll Call:

Crea

Gormley

Kehm

Schlick

Stevens

CERTIFICATION

I, **DIANA K. MCCRACKEN, RMC**, Municipal Clerk of the Township of Little Egg Harbor, do hereby certify that the foregoing resolution was duly adopted by the Little Egg Harbor Township Committee at a meeting held on the 22nd day of February, 2018.

DIANA K. MCCRACKEN, Township Clerk
Little Egg Harbor Township

RIDER

Refund of a 2018 1ST quarter property tax overpayment on **Block 294.01, lot 4 – 211 Holly Lake Dr.**, assessed to **Errico, Christopher & Jeannine**. The amount to refund is **\$5,313.34**. Please make the refund payable to: Corelogic, Attn: Refunds Department, P.O. Box 9202, Coppell, TX 75019. The refund is due to an error in the electronic payment file from the Mortgage Company.

Refund of a 1st quarter 2018 property tax overpayment on **Block 176, lot 15 – 15 Cherry St.**, assessed to **Gomez, Carmen**. The amount to refund is **\$2,329.11**. Please make the refund payable to Corelogic, Attn: Refunds Department, P.O. Box 9202, Coppell, TX 75019. The refund is due to an error in the electronic payment file from the Mortgage Company.

Refund of a 2nd quarter 2018 property tax overpayment on **Block 326.216, lot 49 – 40 Louisiana Dr.**, assessed to **607 St. Georges Associates LLC**. The amount to refund is **\$1,636.47**. Please make the refund payable to: 607 St. Georges Associates LLC, 431 East First Ave., Roselle, NJ 07203. The refund is due to a duplicate payment made by the property owner and the Mortgage Company.

**TOWNSHIP OF LITTLE EGG HARBOR
THIRD PARY ACCOUNT
BILL RESOLUTION**

2/22/2018

Be it resolved by the Township Committee that the following bills be approved for payment and the Clerk authorized to spread same in full on the Minutes and the Tax Collector authorized to issue checks for each in accordance with the statutes and regulations in cases governing:

LIENHOLDER	TSC #	BLOCK/LOT	AMOUNT	CHECK #
TRYSTONE CAPITAL ASSETS, LLC	17-00022	172.01/38	\$ 3,558.79	
RICHARD LEONARDIS	17-00150	292.01/12	\$ 709.67	
RICHARD LEONARDIS	14-00552	325.93/27	\$ 24,901.54	
CHRISTIANA TRUST AS CUST	17-00390	326.03/9	\$ 9,490.65	
TRYSTONE CAPITAL ASSETS, LLC	17-00264	325.61/7	\$ 2,992.55	
TRYSTONE CAPITAL ASSETS, LLC	16-00602	326.219/27	\$ 2,299.10	
TRYSTONE CAPITAL ASSETS, LLC	16-00175	291.03/2	\$ 3,019.41	
RICHARD LEONARDIS	17-00181	319/11	\$ 709.67	
US BK CUST/PC7 FIRSTRST BK	17-00240	325.48/24	\$ 236.69	
US BK CUST/PC7 FIRSTRST BK	17-00246	325.52/7	\$ 528.21	
US BK C/F TOWER DB VII 2017-1	17-00445	326.103/2	\$ 734.01	
TRYSTONE CAPITAL ASSETS, LLC	17-00273	325.61/52	\$ 752.55	
RICHARD LEONARDIS	17-00412	326.18/25	\$ 746.74	
US BK CUST/PC7 FIRSTRST BK	17-00230	325.40/21/C0021	\$ 709.67	
US BK CUST/PC7 FIRSTRST BK	17-00477	328.12/23	\$ 862.24	
US BK CUST/PC7 FIRSTRST BK	17-00102	285/51	\$ 2,577.90	
US BK CUST/PC7 FIRSTRST BK	17-00083	284.01/9	\$ 1,683.98	
TRYSTONE CAPITAL ASSETS, LLC	17-00447	326.103/17	\$ 668.37	
TRYSTONE CAPITAL ASSETS, LLC	17-00443	326.102/3	\$ 835.18	
TRYSTONE CAPITAL ASSETS, LLC	17-00260	325.59/23	\$ 528.04	
RICHARD LEONARDIS	17-00348	325.106/3	\$ 9,858.16	
US BK CUST/PC7 FIRSTRST BK	17-00257	325.59/9	\$ 704.40	
US BK CUST/PC7 FIRSTRST BK	17-00115	285/413	\$ 704.23	
CHRISTIANA TRUST AS CUST	17-00142	291.03/3	\$ 7,183.36	

Total \$76,995.11

TOWNSHIP CLERK

MAYOR

Motion to Approve:

Second:

Roll Call:

Gormley _____

Kehm _____

Crea _____

Schlick _____

Stevens _____

CERTIFICATION

I, **DIANA K. MCCRACKEN**, Township Clerk of the Township of Little Egg Harbor, do hereby certify that the foregoing resolution was duly adopted by the Little Egg Harbor Township Committee at a meeting held on the 22nd day of February, 2018.

DIANA K. MCCRACKEN, Township Clerk
Little Egg Harbor Township

**TOWNSHIP OF LITTLE EGG HARBOR
BILL RESOLUTION 2018-**

FEBRUARY 22, 2018

Be it resolved by the Township Committee that the following bills be approved for payment and the Township Clerk authorized to spread same in full on the minutes and the Treasurer authorized to issue checks for such in accordance with the statutes and regulations in cases governing:

PAYEE	PURPOSE	ACCOUNT	AMOUNT	CHECK #
SEE COMPUTER LISTING	BILL LIST	CURRENT	\$ 96,436.97	
		CAPITAL	\$ 135,394.01	
		GRANTS	\$ 3,922.10	
		RECREATION	\$	
		ESCROW	\$ 4,515.00	
		DEDICATED FUND	\$	
		ASSESSMENT	\$	
		OPEN SPACE	\$	
		PLANNING BOARD		
		ESCROWS	\$ 53,206.92	
		AFFORDABLE HOUSING	\$	
		ACH WIRES	\$	
		TOTAL	\$ 293,475.00	

Entered on Minutes

Approved:

Township Clerk Diana McCracken

Mayor Raymond Gormley

Date

Deputy Mayor Barbara Jo Crea

John Kehm

Dave Schlick

Lisa Stevens

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
18-00231	02/13/18	00008853 LOWES #2260	Totes	Open	25.59	0.00	
18-00237	02/13/18	00009341 PETSMART	K9 Food / Supplies	Open	255.96	0.00	
18d02001	02/02/18	05714 ANJEC	MEMBERSHIP DUES	Open	350.00	0.00	
18d02064	02/16/18	08103 A T & T	MONTHLY BILLING	Open	64.13	0.00	
18d02065	02/16/18	07570 A T & T	MONTHLY BILLING	Open	40.42	0.00	
18d02066	02/16/18	07862 ATLANTIC CITY ELECTRIC	MONTHLY BILLING	Open	957.80	0.00	
18d02067	02/16/18	00009012 BRYAN NUSS	MEAL ALLOWANCE	Open	15.00	0.00	
18d02068	02/16/18	00009179 CASA REPORTING SERVICES	DECEMBER 2017 ACA BILLING	Open	143.00	0.00	
18d02069	02/16/18	00008791 CASA PAYROLL SERVICES	PAYROLL SERVICES	Open	339.05	0.00	
18d02070	02/16/18	07777 CHRISTOPHER ARCINIEGAS	SPRING 2018 UNIFORM ALLOWANCE	Open	600.00	0.00	
18d02071	02/16/18	07777 CHRISTOPHER ARCINIEGAS	MEAL ALLOWANCE	Open	60.00	0.00	
18d02072	02/16/18	00009105 CHRIS GORKA	MEAL ALLOWANCE	Open	15.00	0.00	
18d02073	02/16/18	07069 CAS DIELMO	MEAL ALLOWANCE	Open	15.00	0.00	
18d02074	02/16/18	06126 CITTA, HOLZAPFEL & ZABARSKY	PROFESSIONAL SERVICES	Open	1,290.00	0.00	
18d02075	02/16/18	06506 COMCAST CABLE COMMUNICATIONS	MONTHLY BILLING	Open	345.36	0.00	
18d02076	02/16/18	00009344 DANIEL VAUGHN	REIMBURSEMENT/DAMAGED MAILBOX	Open	68.91	0.00	
18d02077	02/16/18	00009162 DANIEL IVANCICH	MEAL ALLOWANCE	Open	60.00	0.00	
18d02078	02/16/18	00009280 ELRAC, Inc.	RENTAL/JANUARY 2018	Open	657.90	0.00	
18d02079	02/16/18	00009070 FLEETMATICS USA, LLC	MONTHLY BILLING	Open	2,052.00	0.00	
18d02080	02/16/18	00009343 GROWTH LINKS	ANNUAL WEBSITE DOMAIN LISTINGS	Open	192.00	0.00	
18d02081	02/16/18	05998 GEORGE GARBARAVAGE	ANIMAL CONTROL/JANUARY 2018	Open	3,249.00	0.00	
18d02082	02/16/18	05998 GEORGE GARBARAVAGE	ANIMAL CONTROL/FEBRUARY 2018	Open	3,249.00	0.00	
18d02083	02/16/18	00008833 HOLMAN FRENIA ALLISON, P.C.	PROFESSIONAL SERVICES	Open	16,000.00	0.00	
18d02084	02/16/18	00008833 HOLMAN FRENIA ALLISON, P.C.	PROFESSIONAL SERVICES	Open	2,500.00	0.00	
18d02085	02/16/18	00009082 HEWLETT-PACKARD COMPANY	COMPUTER	Open	597.00	0.00	
18d02086	02/16/18	08373 JOSEPH FALKIEWICZ	2018 SPRING UNIFORM ALLOWANCE	Open	600.00	0.00	
18d02087	02/16/18	08098 JOEL MAHR	2018 SPRING UNIFORM ALLOWANCE	Open	600.00	0.00	
18d02088	02/16/18	07479 KENNETH SCHILLING	2018 SPRING UNIFORM ALLOWANCE	Open	600.00	0.00	
18d02089	02/16/18	00009284 MAIL FINANCE, INC.	QUARTERLY BILLING	Open	1,198.03	0.00	
18d02090	02/16/18	00009151 NET CARRIER TELECOM, INC.	MONTHLY BILLING	Open	1,054.35	0.00	
18d02091	02/16/18	02340 NJ ST LEAGUE OF MUNICIPALITIES	2018 MEMBERSHIP DUES	Open	1,470.00	0.00	
18d02092	02/16/18	06478 NEW JERSEY NATURAL GAS CO.	MONTHLY BILLING	Open	3,453.52	0.00	
18d02093	02/16/18	00008606 NEW JERSEY PRESS	ACCT #ASB-009600	Open	21.08	0.00	
18d02094	02/16/18	02365 OCEAN COUNTY HEALTH DEPARTMENT	ANIMAL FACILITY/JANUARY 2018	Open	32.00	0.00	
18d02095	02/16/18	02409 OCEAN COUNTY CLERK	CANCELTION OF TSC #11-00373	Open	8.00	0.00	
18d02096	02/16/18	07553 STEVE MARTIN	2018 SPRING UNIFORM ALLOWANCE	Open	600.00	0.00	
18d02097	02/16/18	00008475 SEA SPRAY CLEANERS, LLC	MONTHLY BILLING/JANUARY 2018	Open	591.95	0.00	
18d02098	02/16/18	06570 THOMAS MAINO	2018 SPRING UNIFORM ALLOWANCE	Open	600.00	0.00	
18d02099	02/16/18	08219 THOMAS MCANNEY	2018 SPRING UNIFORM ALLOWANCE	Open	600.00	0.00	
18d02100	02/16/18	06124 T & M ASSOCIATES	ROAD OPENING PERMITS	Open	525.00	0.00	
18d02101	02/16/18	06124 T & M ASSOCIATES	BULKHEADS	Open	360.00	0.00	
18d02102	02/16/18	06124 T & M ASSOCIATES	FINAL GRADING PLAN INSPECTION	Open	1,750.00	0.00	
18d02103	02/16/18	06124 T & M ASSOCIATES	GRADING PLAN REVIEW	Open	900.00	0.00	
18d02104	02/16/18	06124 T & M ASSOCIATES	DRAINAGE IMPROVEMENTS	Open	845.00	0.00	
18d02105	02/16/18	06124 T & M ASSOCIATES	DRAINAGE IMPROVEMENTS	Open	11,393.75	0.00	
18d02106	02/16/18	06124 T & M ASSOCIATES	IMPROVEMENTS TO PINEHURST	Open	7,695.50	0.00	
18d02107	02/16/18	06124 T & M ASSOCIATES	TOWNSHIP ROOFS	Open	16,520.00	0.00	
18d02108	02/16/18	06124 T & M ASSOCIATES	BULKHEAD IMPROVEMENTS	Open	3,200.50	0.00	
18d02109	02/16/18	06124 T & M ASSOCIATES	LEH SANITARY	Open	252.00	0.00	
18d02110	02/16/18	06124 T & M ASSOCIATES	TAX MAP MAINTENANCE	Open	433.00	0.00	
18d02111	02/16/18	06124 T & M ASSOCIATES	PROFESSIONAL SERVICES	Open	392.00	0.00	
18d02112	02/16/18	06124 T & M ASSOCIATES	PROFESSIONAL SERVICES	Open	2,376.50	0.00	
18d02113	02/16/18	02300 VERIZON	MONTHLY BILLING	Open	300.57	0.00	
18d02114	02/20/18	07967 WILLIAM MARSHALL	REIMBURSEMENT/BUILDING LICENSE	Open	91.00	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
18D02115	02/16/18	00009345 BARBARA DEERY	REIMBURSEMENT/DAMAGED MAILBOX	Open	69.99	0.00		
18D02116	02/16/18	00009212 NEW JERSEY FUTURE	MARSH RESTORATION PROJECT	Open	3,922.10	0.00		
18D02117	02/16/18	06149 REMINGTON,VERNICK & VENA	BRADY B-285.11 L-3	Open	140.00	0.00		
18D02118	02/20/18	08365 TONYA ANDERSON	REIMBURSEMENT/DOG FOOD	Open	862.77	0.00		
18D02119	02/20/18	00008473 BRIAN SMITH	REIMBURSEMENT/DOG CAGE	Open	137.75	0.00		
18D02120	02/20/18	00008874 CENTRAL JERSEY EQUIPMENT, LLC	REPLACES LOST CHECK #4881	Open	462.25	0.00		
18D02121	02/20/18	06124 T & M ASSOCIATES	NJNG-CHESTNUT STREET	Open	62.50	0.00		
18D02122	02/20/18	06149 REMINGTON,VERNICK & VENA	BULKHEADS	Open	840.00	0.00		
18D02123	02/20/18	07430 ARAWAK PAVING COMPANY, INC.	PINEHURST/SEMINOLE IMPROVEMENT	Open	93,239.26	0.00		
ES-00172	02/16/18	06124 T & M ASSOCIATES	Payment of Escrow Bills	Open	7,329.00	0.00		
ES-00173	02/16/18	00008555 K. HOVNANIAN	Partial Release of Bond	Open	30,436.50	0.00		
ES-00174	02/16/18	00008555 K. HOVNANIAN	Partial Release of Bond	Open	15,441.42	0.00		
Total Purchase Orders:		116	Total P.O. Line Items:	0	Total List Amount:	293,475.00	Total Void Amount:	0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total
Fund Description	Fund						
	7-01	22,566.10	0.00	22,566.10	0.00	0.00	0.00
	8-01	73,870.87	0.00	73,870.87	0.00	0.00	0.00
	8-26	0.00	0.00	0.00	0.00	0.00	53,206.92
Year Total:		73,870.87	0.00	73,870.87	0.00	0.00	53,206.92
	C-04	135,394.01	0.00	135,394.01	0.00	0.00	0.00
	G-02	3,922.10	0.00	3,922.10	0.00	0.00	0.00
	T-13	4,515.00	0.00	4,515.00	0.00	0.00	0.00
Total of All Funds:		240,268.08	0.00	240,268.08	0.00	0.00	53,206.92

Project Description	Project No.	Rcvd Total	Held Total	Project Total
FOUR SEASONS @ HARBOUR BAY	88693	1,125.00	0.00	1,125.00
FOUR SEASONS @ HARBOUR BAY	88695	125.00	0.00	125.00
FOUR SEASONS @ HARBOUR BAY	88725	928.75	0.00	928.75
FOUR SEASONS @ HARBOUR BAY	88727	30,436.50	0.00	30,436.50
FOUR SEASONS @ HARBOUR BAY	88729	15,441.42	0.00	15,441.42
FOUR SEASONS @ HARBOUR BAY	88730	482.50	0.00	482.50
FOUR SEASONS @ HARBOUR BAY	88732	62.50	0.00	62.50
NJ Natural Gas - 108 Holden St	88854	62.50	0.00	62.50
NJ Natural Gas - Magnolia Ct.	88885	62.50	0.00	62.50
Oak Lane at LEH - inspection	88889	3,163.75	0.00	3,163.75
NJNG - Nugentown, Tonys & Alto	88891	312.50	0.00	312.50
S Davis - Stage Rd. Insp. Fees	88893	62.50	0.00	62.50
NJ Gas-Angela, Conifer, Evergr	88894	187.50	0.00	187.50
Dollar General - Route 539	88901	276.00	0.00	276.00
NJNG - Lake Crystalbrook Drive	88910	62.50	0.00	62.50
NJ Natural Gas - Leacock Drive	88916	62.50	0.00	62.50
NJNG - 328 Falcon Drive	88920	62.50	0.00	62.50
NJNG - East Hudson Drive	88921	62.50	0.00	62.50
NJ Natural Gas-16 Wisteria Lane	88923	114.00	0.00	114.00
NJNG-231 Lake Champlain Drvie	88924	114.00	0.00	114.00
Total Of All Projects:		<u>53,206.92</u>	<u>0.00</u>	<u>53,206.92</u>