

**RESOLUTION NO. 2022-192**

**RESOLUTION OF THE TOWNSHIP OF LITTLE EGG HARBOR,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING  
THE RESIGNATION AND AUTHORIZING THE  
COMPENSATION OF ACCUMULATED TIME FOR HOWARD  
TAYLOR**

**WHEREAS**, Howard Taylor has submitted a request for resignation from the Township as of August 5, 2022; and

**WHEREAS**, as of the date of his resignation, Howard Taylor will have accumulated a total of 14.75 of unused vacation time; however, Mr. Taylor used 27.25 hours of sick time and 6 hours of personal time over his accumulated leave; and

**WHEREAS**, Howard Taylor is entitled to compensation for a total of 14.75 hours for his unused accumulated vacation time in the amount of \$284.97 less 6 hours of personal time in the amount of \$115.92 and less 27.25 hours of sick time for a total payment by Mr. Taylor to the Township of \$357.42.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Little Egg Harbor, County of Ocean, State of New Jersey as follows:

1. That the Governing Body does hereby accept the resignation and authorize payment to the Township to be deducted from Howard Taylor's final check in the amount of \$357.42 for used time.
2. That a certified copy of this resolution shall be sent to the Howard Taylor, Civil Service Commission and Chief Financial Officer.

**CERTIFICATION**

**I, KELLY LETTERA, RMC**, Municipal Clerk of the Township of Little Egg Harbor do hereby certify that the foregoing resolution was duly adopted by the Township of Little Egg Harbor Township Committee at a meeting held on the 11<sup>th</sup> day of **August, 2022**.

  
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**KELLY LETTERA, RMC**  
Township Clerk  
Little Egg Harbor Township

**PRELIMINARY PAYMENT OF UNUSED EARNED HOURS**  
**Prepared for Howard Taylor**

Report Prepared: 7/22/22				
Resignation Notice: 7/21/22				
Last Day of Work: 8/5/22				
FT Appointment: 9/8/16				
		<b>Vac Hrs</b>	<b>Sick Hrs</b>	<b>Per Hrs</b>
Balance as of p/r ending 7/12/22		64.75	26.25	24
Minus unearned hours		-50.00	-53.50	-30
<b>TOTAL EARNED UNUSED HRS AVAILABLE</b>		<b>14.75</b>	<b>-27.25</b>	<b>-6</b>
<b>VACATION TIME</b>				
\$19.32 (current hrly rate of pay) x 14.75 (total unused earned vacation hrs avail)				\$284.97
<b>SICK TIME</b>				
\$19.32 (current hrly rate of pay) x -27.25 hours				-\$526.47
<b>PERSONAL TIME</b>				
\$19.32 (current hrly rate of pay) x -6 hours				-\$115.92
<b>AMOUNT DUE TO TOWNSHIP</b>				<b>-\$357.42</b>

Prepared by: *Karyn Metrick*

NOTE: -\$357.42 will be deducted from employee's final payroll check dated 8/12/22