

**RESOLUTION NO. 2022-086**

**RESOLUTION OF THE TOWNSHIP OF LITTLE EGG  
HARBOR, COUNTY OF OCEAN, STATE OF NEW  
JERSEY, APPOINTING LITTLE EGG HARBOR  
TOWNSHIP PLAN ENDORSEMENT ADVISORY  
COMMITTEE**

**WHEREAS**, the Mayor and Committee of the Township of Little Egg Harbor desires to obtain Plan Endorsement from the State Planning Commission; and

**WHEREAS**, Plan Endorsement is a voluntary review process developed by the State Planning Commission to provide the technical assistance and coordination of the State for municipalities, counties, and regional agencies to meet the goals of the State Planning Act and State Development and Redevelopment Plan; and

**WHEREAS**, the State Planning Act recognizes that coordination of State action is necessary to help municipalities develop New Jersey's economy while protecting the natural, historic, and recreational resources, providing adequate and diverse housing, and redeveloping our cities and older suburban areas; and

**WHEREAS**, the purpose of the Plan Endorsement process is to increase the degree of consistency among municipal, county, regional and state agency plans with each other and with the State Plan and to facilitate the implementation of these plans with the primary focus on where and how development and redevelopment can be accommodated in accordance with the State Plan; and

**WHEREAS**, the State Planning Rules and Plan Endorsement Guidelines establish a comprehensive and coordinated planning process in order for a municipality to consider, and update as necessary, master plans, functional plans, development regulations and capital plans to be consistent with the State Plan and achieve plan endorsement; and

**WHEREAS**, through plan endorsement, master plans, functional plans, development regulations and capital plans should be coordinated and supportive of each other; and

**WHEREAS**, the State Planning Rules and Plan Endorsement Guidelines incorporate, and expand upon, the principles of the Municipal Land Use Law in order to help towns plan for a sustainable future; and

**WHEREAS**, pursuant to the Municipal Land Use Law, N.J.S.A. 40:55D-27, the Mayor may appoint one or more persons as a citizens' advisory committee to assist or collaborate with the planning board in its duties, including adoption of, and amendment to, the master plan to guide the use of lands within the municipality in a manner which protects the public health and safety and promotes the general welfare of the community; and

**WHEREAS**, the State of New Jersey Plan Endorsement Guidelines and State Planning Rules, N.J.A.C. 5:85-7.1 to -7.24, require the appointment of a Plan Endorsement Advisory Committee to guide the municipality through the Plan Endorsement process; and

**WHEREAS**, pursuant to N.J.A.C. 5:85-7.8, for a municipal petitioner, the advisory committee shall be appointed by the Mayor with the advice and consent of the governing body, at a public meeting for which adequate notice has been provided, said appointment shall take effect by approval of a resolution of the governing body; and

**WHEREAS**, the advisory committee shall consist of between five and 10 people including at least one representative of the governing body, of which the Mayor is considered a member, for this purpose, at least one Class IV member of the planning board, at least one member of another local board, commission or committee, and at least two representatives of the public who reside within the jurisdiction of the petitioner and are not elected or appointed to any public position within said jurisdiction; and

**WHEREAS**, the Mayor and Township Committee desire to appoint a Plan Endorsement Advisory Committee with six (6) members, in accordance with N.J.A.C. 5:85-7.8 and the terms of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Little Egg Harbor, County of Ocean, State of New Jersey as follows:

1. That the Township of Little Egg Harbor establishes the Plan Endorsement Advisory Committee consisting of six (6) members, with the following qualified persons appointed to the Committee:
  - Kenneth Laney, Jr. (Township Committee Member)
  - Daniel Maxwell (Township Committee Member)
  - George Garbaravage (Planning Board Class IV Member)
  - Arlene Keenan (Member of the Zoning Board of Adjustment and Environmental Commission)
  - Patricia Carabellese (Representative of the Public)
  - Kim Wojcik (Representative of the Public)
2. The Township Plan Endorsement Advisory Committee shall report findings and conclusions of its actions performed pursuant to the State Planning Rules and Plan Endorsement Guidelines, and make recommendations to the Planning Board on next steps, but shall have no power to vote or take other action required of the Planning Board; and
3. The Township Plan Endorsement Advisory Committee shall also report to the Township Committee at least quarterly on the status of plan endorsement; and

4. The Township Plan Endorsement Advisory Committee shall be entitled to call to its assistance any personnel of any municipal department or consultant thereto as it may require in order to perform its duties; and
5. The Township Plan Endorsement Advisory Committee shall be entitled to call to its assistance any personnel of any municipal department or consultant thereto as it may require in order to perform its duties; and
6. The Township Plan Endorsement Advisory Committee is established for the purpose of:
  - Guiding the plan endorsement process for the municipality.
  - Increasing public awareness of, and participation in, the plan endorsement process for the community.
  - Serving as the liaison with the state, county, regional agencies, and local officials throughout the plan endorsement process.
  - Assisting the municipality in meeting the deadlines of plan endorsement.
  - Take the lead on completing the municipal self-assessment and submitting the required planning documents to the Office of Smart Growth.
  - Helping to facilitate community visioning as described in the Plan Endorsement Guidelines and community visioning standards.
  - Reporting the findings and conclusions of the self-assessment and community visioning to the local planning board for its review.
  - Negotiating a draft Action Plan with the Office of Smart Growth, in collaboration with the planning board and governing body, to consist of actions that should be taken to adopt and/or update plans, ordinances and regulations in order to meet the plan endorsement requirements.
  - Facilitating completion of the Action Plan items in order to achieve endorsement by the State Planning Commission and enjoy the benefits available to the municipality as a result of the endorsed plan.
7. That a certified copy of this Resolution shall be forwarded by the Township Clerk to the State Planning Commission, Township Planner, Township Engineer, Township Administrator, Kenneth Laney Jr., Daniel Maxwell, George Garbaravage, Arlene Keenan, Patricia Carabellese and Kim Wojcik.

**CERTIFICATION**

I, **KELLY LETTERA, RMC**, Municipal Clerk of the Township of Little Egg Harbor do hereby certify that the foregoing resolution was duly adopted by the Township of Little Egg Harbor Township Committee at a meeting held on the **10<sup>th</sup> day of March, 2022.**



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**KELLY LETTERA, RMC**  
Municipal Clerk  
Township of Little Egg Harbor