

**RESOLUTION NO. 2021 -214**

**RESOLUTION OF THE TOWNSHIP OF LITTLE EGG HARBOR,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING  
THE RETIREMENT OF AND AUTHORIZING THE  
COMPENSATION OF ACCUMULATED TIME TO PATRICIA  
RICHARDS**

**WHEREAS**, Patricia Richards has submitted a request for retirement from the Township as of November 1, 2021; and

**WHEREAS**, as of the date of her retirement, Patricia Richards will have accumulated 1,999 hours of unused time over the course of her employment with the Township of Little Egg Harbor; and

**WHEREAS**, as of the date of her retirement, Patricia Richards will have used 4 hours of personal time in excess of her earned personal hours for a total of \$65.09; and

**WHEREAS**, Patricia Richards is entitled to compensation for a total of 302.5 hours for unused vacation time in the amount of \$4,922.31 and 1696.5 hours for unused sick time in the amount of \$13,802.89, less the 4 hours of personal time in the amount of \$65.09, for a total payment of \$18,660.11; and

**WHEREAS**, the payment shall be made in monthly installments of \$500.00 beginning in December 2021 and continuing until satisfied.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Little Egg Harbor, County of Ocean, State of New Jersey as follows:

1. That the Governing body does hereby accept the resignation and authorize payment to Patricia Richards in the amount of \$18,660.11 for unused accumulated time, which payment shall be made in monthly installments of \$500.00 commencing in December 2021.
2. That a certified copy of this resolution shall be sent to the Patricia Richards, Civil Service Commission and Chief Financial Officer.

**CERTIFICATION**

I, **KELLY LETTERA**, RMC, Municipal Clerk of the Township of Little Egg Harbor do hereby certify that the foregoing resolution was duly adopted by the Township of Little Egg Harbor Township Committee at a meeting held on the 14<sup>th</sup> day of **October, 2021**.

  
\_\_\_\_\_  
**KELLY LETTERA**, Township Clerk  
Little Egg Harbor Township