



Township of Little Egg Harbor
665 Radio Road
Little Egg Harbor, New Jersey 08087
Phone: 609-294-9071 Fax: 609-294-9065

Requirements for Substantial Damage Letter

- 1) Please submit one of the following:
 - a) **Itemized estimate** from a New Jersey Licensed contractor showing cost of repair to bring structure back to pre-storm conditions,
 - b) Copy of Building Estimate from insurance (12 – 18 pages),
 - c) Letter from a New Jersey licensed Engineer
 - d) Architect report.
- 2) Submit a copy of tax records of your property showing assessed value of home improvements.
- 3) Once the application is submitted with all documents, it will be reviewed. If complete and the structure is below current flood elevation as per code and damage is 50% or above the assessed value of the improvements, a Substantial Damage letter will be written and mailed out to your property.

Mark Ellis

Zoning Officer/Flood Plain Manager